FISCAL YEAR 2020 TENTATIVE BUDGET

Prepared by: Business Office

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CHICAGO HEIGHTS PARK DISTRICT FISCAL YEAR 2020 TENTATIVE BUDGET

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CHICAGO HEIGHTS PARK DISTRICT FISCAL YEAR 2020 TENTATIVE BUDGET

Introduction

Transmittal Letter

Principal Officials



CHICAGO HEIGHTS PARK DISTRICT Tentative Annual Budget May 1st, 2019 to April 30th, 2020

Presented is the Tentative Annual Budget of the Chicago Heights Park District for the fiscal year ending April 30th, 2020. The Park District's financial plan has been developed utilizing a comprehensive, systematic approach designed to make the budget more easily understood. This comprehensive financial plan supports our efforts to continue to provide both residents and visitors with affordable programs for all ages and abilities, a wide variety of beautiful parks, amenities with diverse recreation opportunities and unique seasonal events.

The budget was prepared based on actual activity from the previous year combined with current trends and economic conditions. The 2019-2020 budget is based on conservative assumptions.

BACKGROUND

The City of Chicago Heights, located south of Chicago, was first settled upon in the 1830s as a quiet farm town. Today it is home to over 30,000 residents and stretches just over ten square miles. With the transcontinental Lincoln Highway running through its center, Chicago Heights was nicknamed the "Crossroads of the Nation."

The Chicago Heights Park District was established in 1948 to accommodate the ever-growing population with quality recreational activities.

The Board of Commissioners, which is elected by residents within the City, is the District's ruling body that establishes the policies and procedures by which the District is governed.

In addition to the twenty-two parks, the Park District has over a dozen sport fields and facilities, many of which can be rented. The District also operates two stunning 9-hole golf courses.

TENTATIVE ANNUAL BUDGET

CHICAGO HEIGHTS PARK DISTRICT

FOR THE FISCAL YEAR MAY 1, 2019 – APRIL 30, 2020

PRINCIPAL OFFICIALS

BOARD OF COMMISSIONERS

POSITION

Belinda Mosby President, Commissioner, Ward 1

Jessica Mancina Vice President, Commissioner, Ward 5

Curtis Straczek Secretary, Commissioner, Ward 6

Woodrow Stacey Treasurer, Commissioner, Ward 3

Sarah M. DeLuca Commissioner, Ward 4

Ricardo Leon Commissioner, Ward 2

Rodolfo Zuniga Commissioner, Ward 7

OFFICERS OF THE DISTRICT

Francisco Perez Superintendent

Michael DeButch Assistant Superintendent

OFFICIALS ISSUING REPORT

Business Office

CHICAGO HEIGHTS PARK DISTRICT FISCAL YEAR 2020 TENTATIVE BUDGET

Graphical

Revenue by Source

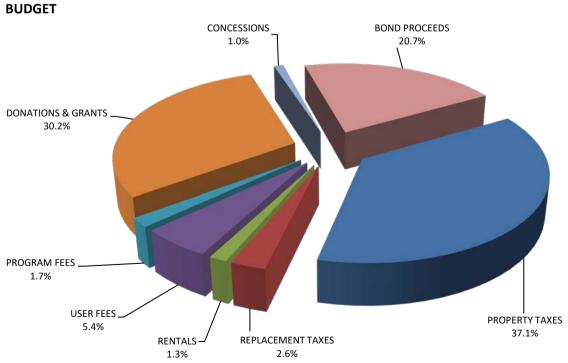
Expenses by Object



FISCAL YEAR 2020 CONSOLIDATED REVENUE REVENUE BY SOURCE

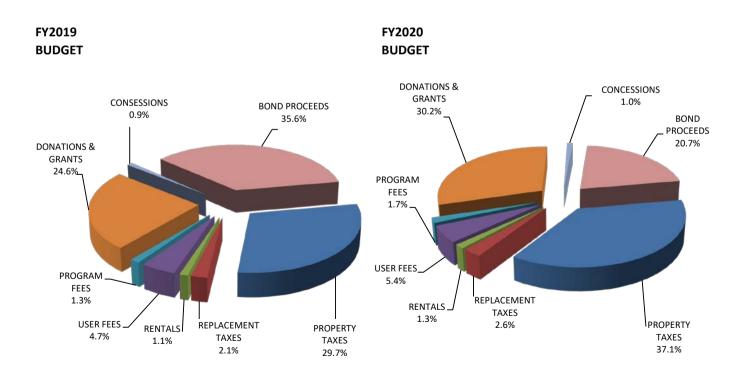
SOURCE	TOTAL REVENUE- ALL FUNDS
PROPERTY TAXES	\$2,459,200
REPLACEMENT TAXES	175,000
RENTALS	89,000
USER FEES	357,500
PROGRAM FEES	112,750
DONATIONS & GRANTS	2,001,000
CONCESSIONS	65,200
BOND PROCEEDS	1,375,000
TOTAL REVENUE	\$6,634,650

FY2020



FISCAL YEAR 2020 CONSOLIDATED REVENUE REVENUE BY SOURCE FISCAL YEARS 2019 AND 2020

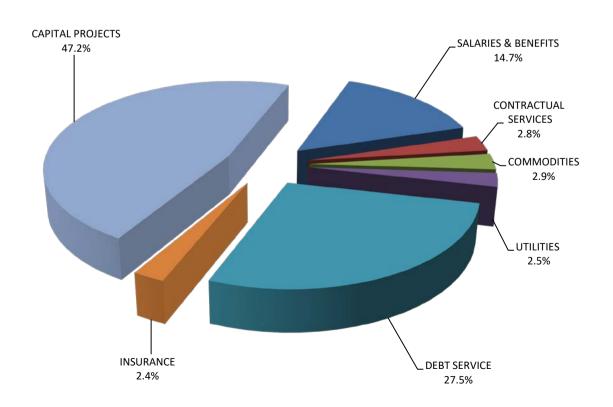
		PERCENT INCREASE/
2019 BUDGET	2020 BUDGET	DECREASE
\$2,415,500	\$2,459,200	1.8%
175,000	175,000	0.0%
89,000	89,000	0.0%
380,000	357,500	-5.9%
107,250	112,750	5.1%
2,001,000	2,001,000	0.0%
75,100	65,200	-13.2%
2,900,000	1,375,000	-52.6%
\$8,142,850	\$6,634,650	-18.5%
	\$2,415,500 175,000 89,000 380,000 107,250 2,001,000 75,100 2,900,000	\$2,415,500 \$2,459,200 175,000 175,000 89,000 89,000 380,000 357,500 107,250 112,750 2,001,000 2,001,000 75,100 65,200 2,900,000 1,375,000



FISCAL YEAR 2020 CONSOLIDATED EXPENSES EXPENSES BY OBJECT

ОВЈЕСТ	TOTAL EXPENSES- ALL FUNDS
SALARIES & BENEFITS	\$1,129,377
CONTRACTUAL SERVICES	213,900
COMMODITIES	223,250
UTILITIES	189,250
DEBT SERVICE	2,115,068
INSURANCE	185,000
CAPITAL PROJECTS	3,604,500
TOTAL EXPENSES	\$7,660,345

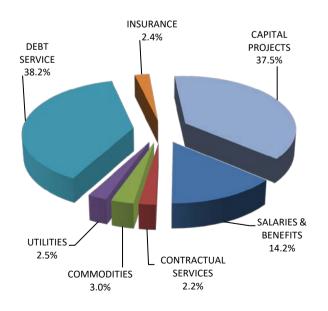
FY2020 BUDGET

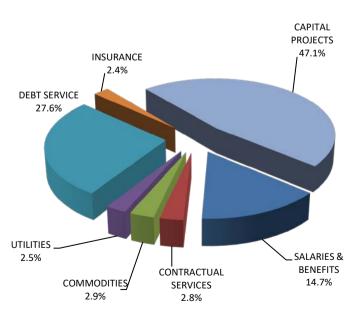


FISCAL YEAR 2020 CONSOLIDATED EXPENSES EXPENSES BY OBJECT FISCAL YEARS 2019 AND 2020

ОВЈЕСТ	2019 BUDGET	2020 BUDGET	PERCENT INCREASE/ DECREASE
SALARIES & BENEFITS	\$1,164,582	\$1,129,377	-3.0%
CONTRACTUAL SERVICES	31,104,382 181,250	213,900	18.0%
	•	ŕ	
COMMODITIES	241,750	223,250	-7.7%
UTILITIES	204,000	189,250	-7.2%
DEBT SERVICE	3,136,200	2,115,068	-32.6%
INSURANCE	195,000	185,000	-5.1%
CAPITAL PROJECTS	3,078,000	3,604,500	17.1%
TOTAL EXPENSES	\$8,200,782	\$7,660,345	-6.6%







CHICAGO HEIGHTS PARK DISTRICT FISCAL YEAR 2020 TENTATIVE BUDGET

Financial

Mission

Financial Reporting and Funds

Budgeted Revenues & Expenses Fiscal Year 2020 (Summary)

Budgeted Revenues & Expenses Fiscal Year 2020

Fiscal Year 2020 Revenue & Expenses by Fund



MISSION

The mission of the Chicago Heights Park District is to provide quality recreation programs, facilities and parks that meet the leisure needs and improve the quality of life for Chicago Heights residents.

The District aims to promote and maintain community partnerships, intergovernmental and corporate relationships, while providing quality employment opportunities.

VISION

The Park District strives to continue enriching a diverse community with innovative and meaningful experiences through parks, programs and facilities.

The District achieves these goals by offering a wide variety of affordable classes, trips, special events, camps and athletics to both residents and non-residents of Chicago Heights.

Routine maintenance, quality facilities, and collaborative efforts with the community enables the District to meet the needs of the entire community.

The District encourages the Board of Commissioners to pursue a vision that exceeds the needs of the community through responsible, engaged and accountable leadership. The District supports this by continually seeking new ideas and methods of promoting healthy lifestyles for all age groups.

Promoting both indoor and outdoor recreation is of paramount importance to the District. The District collaborates with community organizations, educational institutions and other governmental agencies to facilitate this vision.

FINANCIAL REPORTING

The Park District prepares its financial statements in accordance with accounting principles generally accepted in the United States of America (GAAP) as set forth by the Governmental Accounting Standards Board (GASB). The financial records of the Park District are maintained on the accrual basis of accounting whereby all revenues are recorded when earned and all expenses are recorded when they have been reduced to a legal obligation. The independent public auditors, BKD LLP, have audited the Park District's financial statements. The following is a list of funds and descriptions used by the Chicago Heights Park District.

GENERAL FUND

The General Fund is the general operating fund of the District. It is used to account for all of the general revenues of the District which are not specifically levied or collected for other District funds, and for expenditures related to other general governmental activities of the District.

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for the proceeds that are legally restricted to expenditures for specific purposes. Special revenue funds are used to account for Recreation, Audit, Liability Insurance, Park Police and IMRF/FICA.

RECREATION FUND

The Recreation Fund is used for all of the programs offered by the District and for park's maintenance operations.

AUDIT FUND

The Audit Fund is used for expenses related to the annual audit of the District's financial statements.

LIABILITY INSURANCE FUND

The Liability Insurance Fund is used for the purpose of paying expenses for liability insurance, workers' compensation and unemployment claims.

PARK POLICE FUND

The Park Police Fund is used for security officers employed by the District to patrol the Recreation Center and all Parks owned by the District.

IMRF/FICA FUND

The IMRF/FICA Fund is used for the purpose of paying all of the District's retirement IMRF and FICA expenses.

DEBT SERVICE FUND

The Debt Service Fund is used to account for payments of principal, interest and related charges on any outstanding bonds or debt.

CAPITAL PROJECTS FUND

The Capital Projects Fund accounts for financial resources to be used for the acquisition or construction of major capital facilities.

CHICAGO HEIGHTS PARK DISTRICT SCHEDULE OF BUDGETED REVENUES AND EXPENSES (SUMMARY) Year Ending April 30, 2020 (in dollars)

	(General				Spec	ial Revenue					D	ebt Service	 Capital Projects	
	(General	Re	ecreation	Audit		Liability nsurance	Pa	rk Police	II	MRF/FICA	D	ebt Service	Capital Projects	Total
Budgeted Revenues Budgeted Other Sources Total Budgeted Revenues & Other Sources	\$	495,000 - 495,000	\$	850,450 200,000 1,050,450	\$ 13,200 - 13,200	\$	189,000 - 189,000	\$	65,000 - 65,000	\$	197,000 - 197,000	\$	1,450,000 670,000 2,120,000	\$ 2,000,000 505,000 2,505,000	\$ 5,259,650 1,375,000 6,634,650
Budgeted Expenses		(465,462)		(1,050,415)	(27,900)		(185,000)		(65,000)		(145,000)		(2,117,068)	 (3,604,500)	 (7,660,345)
Excess of Revenues & Other Sources over Expenses	\$	29,538	\$	35	\$ (14,700)	\$	4,000	\$		\$	52,000	\$	2,932	\$ (1,099,500)	\$ (1,025,695)
Transfers in Transfers out		(15,000)		- -	 15,000		- -		- -		-		-	- -	15,000 (15,000)
Revenues, other sources, and transfers in over (under) expenses and transfers (out)	\$	14,538	\$	35	\$ 300	\$	4,000	\$	_	\$	52,000	\$	2,932	\$ (1,099,500)	\$ (1,025,695)

SCHEDULE OF BUDGETED REVENUES AND EXPENSES

Year Ending April 30, 2020

	6	General	Special Revenue			Debt Service		Capital Projects								
	G	General	R	ecreation		Audit	ability urance	Pai	rk Police	IM	RF/FICA	De	ebt Service	Cap Proje		Total
REVENUES																
Property taxes	\$	335,000	\$	225,000	\$	13,200	\$ 189,000	\$	65,000	\$	182,000	\$	1,450,000	\$	-	\$ 2,459,200
Corporate personal property		·		•		·	·		-		•					
replacement taxes		160,000		-		-	-		-		15,000		-		-	175,000
Rentals		-		89,000		-	-		-		-		-		-	89,000
User fees		-		357,500		-	-		-		-		-		-	357,500
Program fees		-		112,750		-	-		-		-		-		-	112,750
Donations & grants		-		1,000		_	-		-		_		-	2,00	00,000	2,001,000
Concessions		-		65,200		-	-		-		-		-	•	-	65,200
Total Revenues		495,000		850,450		13,200	189,000		65,000		197,000		1,450,000	2,00	00,000	5,259,650
OTHER SOURCES																
Bond proceeds		-		200,000		-	-		-		-		670,000	50	05,000	1,375,000
Total Other Sources		-		200,000		-	-		-		_		670,000	50	05,000	1,375,000
Total Revenues & Other Sources		495,000		1,050,450		13,200	 189,000		65,000		197,000		2,120,000	2,50	05,000	 6,634,650
EXPENSES																
Salaries & benefits		347,212		572,165		-	-		65,000		145,000		-		-	1,129,377
Contractual services		57,000		127,000		27,900	-		-		-		2,000		-	213,900
Commodities		35,250		188,000		-	-		-		-		-		-	223,250
Utilities		26,000		163,250		-	-		-		-		-		-	189,250
Debt service		-		-		-	-		-		-		2,115,068		-	2,115,068
Insurance		-		-		-	185,000		-		-		-		-	185,000
Capital projects		-		-		-	-		-		-		-	3,60	04,500	3,604,500
Total Expenses		465,462		1,050,415		27,900	185,000		65,000		145,000		2,117,068	3,60	04,500	7,660,345
Revenues & other sources over (under)																
expenses	\$	29,538	\$	35	\$	(14,700)	\$ 4,000	\$	-	\$	52,000	\$	2,932	\$ (1,0	99,500)	\$ (1,025,695)
Transfers in		_		_		15,000	_		-		-		-		_	15,000
Transfers out		(15,000)	-			-	 -		-		-				-	 (15,000)
Revenues and transfers in over (under)																
expenses and transfers (out)	\$	14,538	\$	35	\$	300	\$ 4,000	\$	-	\$	52,000	\$	2,932	\$ (1,09	99,500)	\$ (1,025,695)

	FY 2018 Final Audited		_	FY 2019 Budget		l Months FY 2019	-	FY 2020 Budget
REVENUE								
10-00-00								
Property Taxes								
414010 Property taxes	\$	290,714	\$	310,000	\$	299,436	\$	335,000
Replacement Taxes								
424020 Replacement taxes		136,238		160,000		102,936		160,000
Total Revenue	\$	426,952	\$	470,000	\$	402,372	\$	495,000

	 018 Final udited	FY 2019 Budget		11 Months FY 2019		Y 2020 Budget
EXPENSES						
By Department:						
Administration 10-10-00						
Full Time Salaries						
515010 Supervisor's	\$ 86,843	\$	81,775	\$	81,724	\$ 87,822
515100 Office positions	 33,270		45,648		27,735	 47,017
Total Full Time Salaries	 120,113		127,423		109,459	 134,839
Part Time Salaries						
515310 Office help	 26,040		25,000		18,496	 25,000
Fringe Benefits						
538010 Group health insurance	 65,006		75,000		49,628	 60,000
Contractual Services						
547050 Legal services	20,615		15,000		43,802	40,000
547110 Other services	200		500		-	500
547210 Public notices	429		1,000		-	1,000
547230 Printing & reproduction	521		1,000		953	1,000
547250 Membership & dues	 13,964		7,500		9,176	 10,000
Total Contractual Services	 35,729		25,000		53,931	 52,500
Commodities						
556170 Office supplies	6,106		6,000		3,952	5,000
556900 Other commodities	 10,314		7,500		11,856	 10,000
Total Commodities	 16,420		13,500		15,808	 15,000
Total Administration Expenses	 263,308		265,923		247,322	287,339

	FY 2018 Final Audited	FY 2019 Budget	11 Months FY 2019	FY 2020 Budget
Parks Maintenance 10-15-00				
Full Time Salaries				
515090 Maintenance positions	54,907	55,702	37,512	57,373
Total Full Time Salaries	54,907	55,702	37,512	57,373
Part Time Salaries				
525300 Maintenance labor	66,039	70,000	63,920	70,000
Contractual Services				
547500 Security system	1,578	3,000	2,853	3,000
547700 Service contracts	1,783	2,000	836	1,500
Total Contractual Services	3,361	5,000	3,689	4,500
Commodities				
556240 Janitorial supplies	339	500	7,614	1,000
556530 Vehicle fuels	10,000	10,000	-	10,000
556630 Minor equipment, tools	1,197	1,000	608	1,000
556860 Repairs & maint materials	4,998	4,000	11,227	5,00
556870 Repairs/maint materials- vehicles	713	250	1,911	75
556900 Other commodities	2,741	3,000	1,827	2,50
Total Commodities	19,988	18,750	23,187	20,25
Utilities				
567290 Telephone	4,838	5,000	3,460	5,00
567450 Electricity	4,538	4,250	5,524	4,50
567460 Northern Illinois gas	5,644	10,000	4,897	7,50
567480 Refuse/scavenger	8,034	10,000	8,139	9,00
Total Utilities	23,054	29,250	22,020	26,00
otal Parks Maintenance Expenses	167,349	178,702	150,328	178,12
otal Expenses	430,657	444,625	397,650	465,46
ther				
795000 Transfers out	15,000	15,000		15,000
otal Expenses and Transfers out	\$ 445,657	\$ 459,625	\$ 397,650	\$ 480,462

	FY 2018 Final Audited	FY 2019 Budget	11 Months FY 2019	FY 2020 Budget
REVENUE 20-00-00				
Property Taxes				
414010 Property taxes	\$ 211,963	\$ 225,000	\$ 216,332	\$ 225,000
User Fees				
454210 Attendant fees	10,869	10,000	7,785	10,000
OTHER SOURCES				
414180 Bond proceeds	400,000	250,000	250,000	200,000
Total Income	622,832	485,000	474,117	435,000
Programs 20-25-00				
Trips & outings				
464470 Outings & trips	2,388	2,500	6,805	7,000
Special events				
464400 Program fees	8,943	11,000	10,096	11,000
Youth soccer				
464400 Program fees	12,620	10,000	7,159	10,000
474520 Donations, grants	-		750	
Total youth soccer	12,620	10,000	7,909	10,000
Adult fitness				
464430 Athletic recreation	8,185	10,000	5,344	10,000
Golf lessons				
464430 Athletic recreation	775	750	325	750

	FY 2018 Final Audited	FY 2019 Budget	11 Months FY 2019	FY 2020 Budget
Little league baseball				
464420 Athletic leagues	4,220	4,000	3,385	4,000
474520 Donations, grants	3,250	1,000	2,000	1,000
484350 Food & soft drinks		100		100
Total little league baseball	7,470	5,100	5,385	5,100
Swimming				
464400 Program fees	14,179	15,000	14,246	15,000
Youth basketball				
464400 Program fees	980	2,000	3,130	3,000
474520 Donations, grants		1,000	100	1,000
Total youth basketball	980	3,000	3,230	4,000
Youth fitness				
464430 Athletic recreation	970	1,000	1,138_	1,000
Camps				
464400 Program fees	49,399	50,000	43,690	50,000
Total Programs Revenue	105,909	108,350	98,168	113,850

	FY 2018 Final Audited	FY 2019 Budget	11 Months FY 2019	FY 2020 Budget
Recreation Center 20-26-00				
Rentals 444120 Rental of buildings	14,072	14,000	13,540	14,000
User fees 454210 Attendant fees	24,410	20,000	21,452	22,500
Concession sales 484350 Food & soft drinks	85_		104_	100
Total Recreation Center Revenue	38,567	34,000	35,096	36,600

	FY 2018 Final Audited	FY 2019 Budget	11 Months FY 2019	FY 2020 Budget
East Course Concessions 20-27-00				
Rentals				
444120 Rental of buildings	22,760	15,000	2,925	15,000
Concession sales				
484330 Liquor sales	16,125	20,000	12,854	17,500
484350 Food & soft drinks	3,419	5,000	2,491	3,500
Total concession sales	19,544	25,000	15,345	21,000
Total East Course Concessions Revenue	42,304	40,000	18,270	36,000
East Course Pro Shop				
20-28-00				
User Fees				
454380 Green fees	114,827	140,000	98,562	125,000
454400 Golf carts	49,532	50,000	30,007	45,000
Total user fees	164,359	190,000	128,569	170,000
Concession sales				
484370 Merchandise sales	1,505	2,500	855	2,000
Total East Course Pro Shop Revenue	165,864	192,500	129,424	172,000
Total East Golf Course Revenue	208,168	232,500	147,694	208,000

	FY 2018 Final Audited	FY 2019 Budget	11 Months FY 2019	FY 2020 Budget
West Course Concessions				
20-30-81				
Rentals				
444120 Rental of buildings	56,248	60,000	66,210	60,000
Concession sales				
484330 Liquor sales	31,331	40,000	28,642	35,000
484350 Food & soft drinks	4,416	5,000	4,328	5,000
Total concession sales	35,747	45,000	32,970	40,000
Total West Course Concessions Revenue	91,995	105,000	99,180	100,000
West Course Pro Shop 20-30-90				
User Fees				
454380 Green fees	93,369	110,000	89,459	110,000
454400 Golf carts	44,895	50,000	27,209	45,000
Total user fees	138,264	160,000	116,668	155,000
Concession sales				
484370 Merchandise sales	2,837	2,500	1,462	2,000
Total West Course Pro Shop Revenue	141,101	162,500	118,130	157,000
Total West Golf Course Revenue	233,096	267,500	217,310	257,000
Total Revenue and Other Sources	\$ 1,208,572	\$ 1,127,350	\$ 972,385	\$ 1,050,450

	FY 2018 Final Audited	FY 2019 Budget	11 Months FY 2019	FY 2020 Budget
EXPENSES				
By Department:				
Administration 20-10-00				
Contractual Services				
547230 Printing & reproduction	\$ 25,732	\$ 20,000	\$ 14,603	\$ 20,000
547270 Postage & ups	3,931	2,500	5,378	2,500
Total Contractual Services	29,663	22,500	19,981	22,500
Commodities				
556170 Office supplies	3,678	5,000	5,565	5,000
556900 Other commodities	4,490	5,000	1,219	2,500
Total Commodities	8,168	10,000	6,784	7,500
Utilities				
567290 Telephone	3,748	3,000	960	2,000
Total Administration Expenses	41,579	35,500	27,725	32,000

	FY 2018 Final Audited	FY 2019 Budget	11 Months FY 2019	FY 2020 Budget
Programs				
20-25-00				
Trips & Outings 20-25-10				
Contractual Services				
547990 Tickets, admission & outings	5,331	5,000	2,131	5,000
Special Events				
20-25-12				
Contractual Services 547120 Instructors/program svcs	6,008	7,500	7,956	7,500
Commodities				
556450 Program supplies	23,349	25,000	19,186	22,500
556451 Commissioner expenses- Ward 1	2,070	3,000	1,964	3,000
556452 Commissioner expenses- Ward 2	470	3,000	1,487	3,000
556453 Commissioner expenses- Ward 3	2,635	3,000	2,975	3,000
556454 Commissioner expenses- Ward 4	1,462	3,000	980	3,000
556455 Commissioner expenses- Ward 5	2,529	3,000	2,834	3,000
556456 Commissioner expenses- Ward 6	2,687	3,000	1,124	3,000
556457 Commissioner expenses- Ward 7	1,536	3,000	1,180	3,000
Total Commodities	36,738	46,000	31,730	43,500
Total Special Events Expenses	42,746	53,500	39,686	51,000
Youth Soccer 20-25-13				
Contractual Services				
547120 Instructors/program svcs	3,910	4,000	1,780	3,000
Commodities				
556450 Program supplies	4,242	5,000	4,492	5,000
556970 Supplies- awards	1,388	1,500	1,499	1,500
Total Commodities	5,630	6,500	5,991	6,500

	FY 2018 Final Audited	FY 2019 Budget	11 Months FY 2019	FY 2020 Budget
Adult Fitness 20-25-30				
Contractual Services				
547120 Instructors/program svcs	5,733	5,000	2,879	4,000
Total Adult Fitness Expenses	5,733	5,000	2,879	4,000
Golf Lessons 20-25-33				
Contractual Services				
547120 Instructors/program svcs	429	500	545	500
Total Golf Lessons Expenses	429	500	545	500
Little League Baseball 20-25-51				
Contractual Services				
547120 Instructors/program svcs	3,446	2,500	1,436	2,500
547150 Referees/officials 548000 Entry fees	1,239 	1,000 500	1,035 925	1,000 500
Total Contractual Services	4,685	4,000	3,396	4,000
Commodities				
556450 Program supplies	7,294	10,000	10,218	10,000
Total Commodities	7,294	10,000	10,218	10,000
Total Little League Baseball Expenses	11,979	14,000	13,614	14,000
Swimming 20-25-53				
Contractual Services				
547120 Instructors/program svcs	10,824	10,000	9,910	10,000
Total Swimming Expenses	10,824	10,000	9,910	10,000

Contractual Services 300 500 - 547990 Tickets, admissions & outings 300 500 - Commodities 556450 Program supplies 5,862 6,000 6,445		FY 2019 Budget		
Contractual Services 547120 Instructors/program svcs - 1,000 3,370 Commodities 556450 Program supplies 372 1,000 775 556970 Supplies- awards 173 500 398 Total Commodities 545 1,500 1,173 Total Youth Basketball Expenses 545 2,500 4,543 Youth Fitness 20-25-60 20-25-60 Commodities 556450 Program supplies - 500 1,256 Camps 20-25-61 20-25-61 Part-Time Salaries 525380 Instructors 38,327 50,000 39,543 Contractual Services 547990 Tickets, admissions & outings 300 500 - Commodities 556450 Program supplies 5,862 6,000 6,445				
Commodities - 1,000 3,370 S56450 Program supplies 372 1,000 775 556970 Supplies- awards 173 500 398 Total Commodities 545 1,500 1,173 Total Youth Basketball Expenses 545 2,500 4,543 Youth Fitness 20-25-60 2,500 1,256 Commodities 556450 Program supplies - 500 1,256 Camps 20-25-61 Part-Time Salaries 525380 Instructors 38,327 50,000 39,543 Contractual Services 547990 Tickets, admissions & outings 300 500 - Commodities 556450 Program supplies 5,862 6,000 6,445				
Commodities 372 1,000 775 556450 Program supplies 372 1,000 775 556970 Supplies- awards 173 500 398 Total Commodities 545 1,500 1,173 Total Youth Basketball Expenses 545 2,500 4,543 Youth Fitness 20-25-60 20-25-60 Commodities 556450 Program supplies - 500 1,256 Total Youth Fitness Expenses - 500 1,256 Camps 20-25-61 20-25-61 Part-Time Salaries 525380 Instructors 38,327 50,000 39,543 Contractual Services 547990 Tickets, admissions & outings 300 500 - Commodities 556450 Program supplies 5,862 6,000 6,445	es			
556450 Program supplies 372 1,000 775 556970 Supplies- awards 173 500 398 Total Commodities 545 1,500 1,173 Total Youth Basketball Expenses 545 2,500 4,543 Youth Fitness 20-25-60 20-25-60 Commodities 556450 Program supplies - 500 1,256 Total Youth Fitness Expenses 20-25-61 - 500 1,256 Part-Time Salaries 525380 Instructors 38,327 50,000 39,543 Contractual Services 547990 Tickets, admissions & outings 300 500 - Commodities 556450 Program supplies 5,862 6,000 6,445	ors/program svcs	1,000	1,0003,	70 2,000
556970 Supplies- awards 173 500 398 Total Commodities 545 1,500 1,173 Total Youth Basketball Expenses 545 2,500 4,543 Youth Fitness 20-25-60 Commodities 556450 Program supplies - 500 1,256 Total Youth Fitness Expenses 20-25-61 Part-Time Salaries 525380 Instructors 38,327 50,000 39,543 Contractual Services 547990 Tickets, admissions & outings 300 500 - Commodities 556450 Program supplies 5,862 6,000 6,445				
Total Commodities 545 1,500 1,173 Total Youth Basketball Expenses 545 2,500 4,543 Youth Fitness 20-25-60 Commodities 556450 Program supplies - 500 1,256 Total Youth Fitness Expenses - 500 1,256 Camps 20-25-61 Part-Time Salaries 525380 Instructors 38,327 50,000 39,543 Contractual Services 547990 Tickets, admissions & outings 300 500 - Commodities 556450 Program supplies 5,862 6,000 6,445	supplies	1,000	372 1,000	75 1,000
Total Youth Basketball Expenses 545 2,500 4,543 Youth Fitness 20-25-60 Commodities 556450 Program supplies - 500 1,256 Total Youth Fitness Expenses - 500 1,256 Camps 20-25-61 Part-Time Salaries 525380 Instructors 38,327 50,000 39,543 Contractual Services 547990 Tickets, admissions & outings 300 500 - Commodities 556450 Program supplies 5,862 6,000 6,445	awards	500	173 500	98 500
Youth Fitness 20-25-60 Commodities 556450 Program supplies - 500 1,256 Total Youth Fitness Expenses - 500 1,256 Camps 20-25-61 Part-Time Salaries 525380 Instructors 38,327 50,000 39,543 Contractual Services 547990 Tickets, admissions & outings 300 500 - Commodities 556450 Program supplies 5,862 6,000 6,445	es	1,500	545 1,500 1,	73 1,500
20-25-60 Commodities 556450 Program supplies - 500 1,256 Total Youth Fitness Expenses - 500 1,256 Camps 20-25-61 Part-Time Salaries 525380 Instructors 38,327 50,000 39,543 Contractual Services 547990 Tickets, admissions & outings 300 500 - Commodities 556450 Program supplies 5,862 6,000 6,445	ball Expenses	2,500	545 2,500 4,	43 3,500
Commodities 556450 Program supplies - 500 1,256 Total Youth Fitness Expenses - 500 1,256 Camps 20-25-61 - </td <td></td> <td></td> <td></td> <td></td>				
556450 Program supplies - 500 1,256 Total Youth Fitness Expenses - 500 1,256 Camps 20-25-61 Part-Time Salaries 525380 Instructors 38,327 50,000 39,543 Contractual Services 547990 Tickets, admissions & outings 300 500 - Commodities 556450 Program supplies 5,862 6,000 6,445				
Total Youth Fitness Expenses - 500 1,256 Camps 20-25-61 Part-Time Salaries 525380 Instructors 38,327 50,000 39,543 Contractual Services 547990 Tickets, admissions & outings 300 500 - Commodities 556450 Program supplies 5,862 6,000 6,445				
Camps 20-25-61 Part-Time Salaries 525380 Instructors 38,327 50,000 39,543 Contractual Services 547990 Tickets, admissions & outings 300 500 - Commodities 556450 Program supplies 5,862 6,000 6,445	supplies	500	5001,3	56 500
20-25-61 Part-Time Salaries 525380 Instructors 38,327 50,000 39,543 Contractual Services 547990 Tickets, admissions & outings 300 500 - Commodities 556450 Program supplies 5,862 6,000 6,445	Expenses	500	- 500 1,	56 500
Part-Time Salaries 525380 Instructors 38,327 50,000 39,543 Contractual Services 547990 Tickets, admissions & outings 300 500 - Commodities 556450 Program supplies 5,862 6,000 6,445				
525380 Instructors 38,327 50,000 39,543 Contractual Services 547990 Tickets, admissions & outings 300 500 - Commodities 556450 Program supplies 5,862 6,000 6,445				
Contractual Services 300 500 - 547990 Tickets, admissions & outings 300 500 - Commodities 556450 Program supplies 5,862 6,000 6,445				
547990 Tickets, admissions & outings 300 500 - Commodities 556450 Program supplies 5,862 6,000 6,445	rs	50,000	38,327 50,000 39,5	43 45,000
Commodities 556450 Program supplies 5,862 6,000 6,445	es			
556450 Program supplies 5,862 6,000 6,445	dmissions & outings	500	300 500	- 500
Total Camp Expenses 44,189 56,500 45,988	supplies	6,000	5,862 6,000 6,4	45 6,000
	es	56,500	44,189 56,500 45,9	88 51,500
Total Program Expenses 131,316 158,000 128,323 1	ises	158.000	131,316 158.000 128.3	23 149,500

	FY 2018 Final Audited	FY 2019 Budget	11 Months FY 2019	FY 2020 Budget
Recreation Center				
20-26-00				
Full Time Salaries				
515210 Program director	41,633	41,633	38,563	42,882
Part Time Salaries				
525470 Rec center custodians	29,939	40,000	26,706	30,000
Contractual Services				
547110 Other services	11,220	12,500	12,768	12,500
547500 Security system/park police	20,570	20,000	19,027	20,000
547700 Service contracts	5,072	5,000	12,765	7,500
Total Contractual Services	36,862	37,500	44,560	40,000
Commodities				
556240 Janitorial supplies	15,894	17,500	7,151	10,000
556270 Medical & lab supplies	-	500	-	-
556350 Food & soft drinks	109	500	-	500
556860 Repairs & maint materials	3,390	2,000	2,671	2,500
556900 Other commodities	6,756	7,500	2,943	5,000
Total Commodities	26,149	28,000	12,765	18,000
Utilities				
567290 Telephone	6,710	10,000	10,348	10,500
537450 Electricity	37,352	35,000	35,743	37,500
567460 Northern Illinois gas	8,909	7,500	7,658	7,500
567470 Water/sewer	3,348	3,500	3,187	3,500
567480 Refuse/scavenger	5,874	4,500	3,408	4,500
Total Utilities	62,193	60,500	60,344	63,500
Total Recreation Center Expenses	196,776	207,633	182,938	194,382

	FY 2018 Final Audited	FY 2019 Budget	11 Months FY 2019	FY 2020 Budget
East Course Concessions				
20-27-80				
Contractual Services		500	100	500
547110 Other services		500	100	500
Commodities				
556170 Office supplies	31	500	38	500
556330 Liquor cost of sales	6,848	7,500	6,338	7,000
556350 Food & soft drinks	2,444	5,000	2,742	3,000
556360 Kitchen supplies & expense	<u> </u>	500		500
Total Commodities	9,323	13,500	9,118	11,000
Total East Course Concessions Expenses	9,323	14,000	9,218	11,500

	FY 2018 Final Audited	FY 2019 Budget	11 Months FY 2019	FY 2020 Budget
East Golf Course- Pro Shop				
20-28-90				
Part Time Salaries				
525430 Starters/rangers	46,558	50,000	28,244	35,000
Contractual Services	·			
547110 Other services	1,443	2,000	1,784	2,000
547230 Printing & reproduction	596	, 750	480	750
547250 Membership & dues	1,229	500	714	750
547500 Security system/park police	2,582	3,000	3,312	3,000
Total Contractual Services	5,850	6,250	6,290	6,500
Commodities				
556170 Office supplies	3,840	4,500	3,788	4,500
556240 Janitorial supplies	-	500	-	500
556370 Merchandise cost of sales	3,711	500	1,375	500
556860 Repairs & maint materials	294	500	1,085	500
556870 Repairs/maint materials- vehicles	-	500	-	500
556900 Other commodities	253	500	1,688	500
Total Commodities	8,098	7,000	7,936	7,000
Utilities				
567290 Telephone	6,916	10,000	1,253	5,000
567450 Electricity	17,248	20,000	15,083	20,000
567460 Northern Illinois gas	3,633	2,500	2,347	2,500
567470 Water/sewer	1,494	1,500	969	1,500
567480 Refuse/scavenger	3,799	5,000	3,280	5,000
Total Utilities	33,090	39,000	22,932	34,000
Total East Golf Course- Pro Shop Expenses	93,596	102,250	65,402	82,500

_	FY 2018 Final Audited	FY 2019 Budget	11 Months FY 2019	FY 2020 Budget
East Golf Maintenance				
20-28-91				
Full Time Salaries				
515080 Mechanics	30,889	29,355	27,909	30,236
515090 Maintenance labor	29,019	27,851	27,393	28,687
Total Full Time Salaries	59,908	57,206	55,302	58,923
Part Time Salaries				
525300 Maintenance labor	23,459	27,500	13,179	20,00
Fringe Benefits				
538010 Group health insurance	80,101	80,000	85,550	85,00
Contractual Services				
547110 Other services	1,130	1,000	-	50
547250 Memberships & dues	245	500	1,210	1,00
547500 Security system/park police		500	885	50
Total Contractual Services	1,375	2,000	2,095	2,00
Commodities				
556210 Horticultural supplies	1,195	2,500	-	50
556240 Janitorial supplies	-	1,000	745	1,00
556530 Vehicle fuels	24,068	23,000	35,511	25,00
556550 Oil, lubrication & cleaners	1,162	1,500	1,368	1,50
556630 Minor equipment, tools	827	1,500	3,250	1,50
556850 Fertilizer & ground chemicals	3,341	3,000	4,991	3,00
556860 Repairs & maint materials	274	500	2,226	50
556870 Repairs & maint materials- vehicles	1,214	1,000	1,148	1,00
556900 Other commodities	-	500	(141)	50
Total Commodities	32,081	34,500	49,098	34,50
Utilities				
567290 Telephone	1,859	1,500	1,043	1,50
567460 Northern Illinois gas	3,594	3,000	2,092	3,00
567470 Water/sewer	1,974	1,750	1,574	1,75
Total Utilities	7,427	6,250	4,709	6,25
Total East Golf Maintenance Expenses	204,351	207,456	209,933	206,67
otal East Golf Course Expenses	307,270	323,706	284,553	300,67

	FY 2018 Final Audited	FY 2019 Budget	11 Months FY 2019	FY 2020 Budget
Park Houses				
20-29-20				
Part Time Salaries				
525350 Attendants	14,653	15,000	16,259	15,000
Contractual Services				
547700 Service contracts	3,604	4,000	3,024	3,500
Total Contractual Services	3,604	4,000	3,024	3,500
Utilities				
567290 Telephone	1,819	2,500	1,309	2,000
567450 Electricity	16,147	20,000	14,788	17,500
567460 Northern Illinois gas	9,536	7,500	6,265	7,500
Total Utilities	27,502	30,000	22,362	27,000
Total Park Houses Expenses	45,759	49,000	41,645	45,500

	FY 2018 Final Audited	FY 2019 Budget	11 Months FY 2019	FY 2020 Budget
West Golf Course- Banquets 20-30-81				
Contractual Services				
547690 Repairs & maintenance- service	-	500	-	500
547700 Service contracts	8,469	3,500	12,300	7,500
Total Contractual Services	8,469	4,000	12,300	8,000
Commodities				
556330 Liquor cost of sales	10,818	10,000	12,832	10,000
556350 Food & soft drinks	4,329	7,500	7,358	7,500
556360 Kitchen supplies & expense	788	750	808	750
556900 Other commodities	235	500	370	500
Total Commodities	16,170	18,750	21,368	18,750
Total West Golf Course- Banquets Expenses	24,639	22,750	33,668	26,750

	FY 2018 Final Audited	FY 2019 Budget	11 Months FY 2019	FY 2020 Budget
West Golf Course- Pro Shop 20-30-90	3	·		
Full Time Salaries				
515010 Director, supt's & mgr's	31,808	28,870	47,489	45,000
Part Time Salaries				
525340 Cashiers	39,405	50,000	33,560	40,000
Fringe Benefits 538010 Group health insurance	9,372	10,000	22,642	15,000
Contractual Services				
547110 Other services	4,837	5,000	3,151	5,000
547230 Printing & reproduction	264	500	300	500
547250 Membership & dues	1,985	500	1,270	500
547500 Security system/park police	-	500	923	500
547690 Maintenance- service	193	500		500
Total Contractual Services	7,279	7,000	5,644	7,000
Commodities				
556030 Books & publications	-	500	-	500
556170 Office supplies	4,638	5,000	4,964	5,000
556240 Janitorial supplies	-	500	306	500
556370 Merchandise cost of sales	5,594	2,500	899	1,500
556860 Repairs & maint materials	139	500	205	500
556900 Other commodities	662	500	1,232	500
Total Commodities	11,033	9,500	7,606	8,500
Utilities				
567290 Telephone	2,540	4,500	2,759	3,000
567450 Electricity	16,158	15,000	17,044	16,000
567460 Northern Illinois gas	5,289	5,000	3,077	4,000
567470 Water/sewer	3,017	3,500	2,080	3,000
Total Utilities	27,004	28,000	24,960	26,000
Total West Golf Course- Pro Shop Expenses	125,901	133,370	141,901	141,500

	FY 2018 Final Audited	FY 2019 Budget	11 Months FY 2019	FY 2020 Budget
West Golf Maintenance				
20-30-91				
Full Time Salaries				
515050 Supervisors	54,081	53,748	51,000	55,360
Part Time Salaries				
525300 Maintenance labor	86,324	100,000	66,728	85,000
Contractual Services				
547110 Other services	744	1,000		500
Commodities				
556210 Horticultural supplies	1,082	1,500	-	500
556530 Vehicle fuels	10,552	12,500	8,046	10,500
556850 Fertilizer & ground chemicals	4,702	2,500	4,657	2,500
556860 Repairs & maint materials	-	500	248	500
556900 Other commodities	709	750	1,298	750
Total Commodities	17,045	17,750	14,249	14,750
Utilities				
567290 Telephone	1,529	2,000	940	1,500
567460 Northern Illinois gas	26	1,000	367	500
567480 Refuse/scavenger	3,717	5,000	1,752	2,500
Total Utilities	5,272	8,000	3,059	4,500
Total West Golf Maintenance Expenses	162,722	180,498	135,036	160,110
Total West Golf Course Expenses	313,262	336,618	310,605	328,360
Total Expenses	\$ 1,035,962	\$ 1,110,457	\$ 975,789	\$ 1,050,415

AUDIT FUND REVENUE & EXPENSES

	FY 2018 Final Audited		FY 2019 Budget		11 Months FY 2019		Y 2020 Budget
REVENUE 23-00-00							
23 00 00							
Property Taxes							
414010 Property taxes	\$ 11,673	\$	13,000	\$	11,762	\$	13,200
Total Revenue	 11,673		13,000		11,762		13,200
Other	15.000		15.000				15.000
495000 Transfers in	 15,000		15,000				15,000
Total Revenue & Transfers in	\$ 26,673	\$	28,000	\$	11,762	\$	28,200
EXPENSES							
Contractual Services							
547010 Auditing services	\$ 27,500	\$	27,500	\$	27,900	\$	27,900
Total Expenses	\$ 27,500	\$	27,500	\$	27,900	\$	27,900

LIABILITY INSURANCE FUND REVENUE & EXPENSES

	FY 2018 Final Audited		FY 2019 Budget		11 Months FY 2019		Y 2020 Budget
REVENUE							
24-00-00							
Property Taxes							
414010 Property taxes	\$	167,157	\$	185,000	\$	173,160	\$ 189,000
Total Revenue	\$	167,157	\$	185,000	\$	173,160	\$ 189,000
EXPENSES							
Insurance							
578090 Insurance premiums	\$	105,583	\$	100,000	\$	72,648	\$ 100,000
578140 Surety bonds		200		-		-	-
578180 Workmen's compensation ins		28,820		50,000		39,034	45,000
578190 Unemployment insurance		39,334		45,000		33,570	 40,000
Total Insurance		173,937		195,000		145,252	185,000
Total Expenses	\$	173,937	\$	195,000	\$	145,252	\$ 185,000

PARK POLICE FUND REVENUE & EXPENSES

	FY 2018 Final Audited		FY 2019 Budget		11 Months FY 2019		Y 2020 Budget
REVENUE 25-00-00							
Property Taxes 414010 Property taxes	\$ 58,100	\$	65,000	\$	58,260	\$	65,000
Total Revenue	\$ 58,100	\$	65,000	\$	58,260	\$	65,000
EXPENSES							
Part Time Salaries 525350 PT security	 58,199		62,500		70,595		65,000
Total Expenses	\$ 58,199	\$	62,500	\$	70,595	\$	65,000

IMRF/FICA FUND REVENUE & EXPENSES

	2018 Final Audited	FY 2019 Budget	11 Months FY 2019	FY 2020 Budget
REVENUE 26-00-00				
Property Taxes 414010 Property taxes	\$ 158,938	\$ 167,500	\$ 158,931	\$ 182,000
Replacement Taxes				
424020 Replacement taxes	 14,630	15,000	11,437	15,000
Total Revenue	\$ 173,568	\$ 182,500	\$ 170,368	\$ 197,000
EXPENSES				
Fringe Benefits				
538500 Retirement IMRF	\$ 53,709	\$ 65,000	\$ 52,023	\$ 65,000
538510 Retirement FICA	 69,495	80,000	62,023	 80,000
Total Fringe Benefits	 123,204	145,000	114,046	 145,000
Total Expenses	\$ 123,204	\$ 145,000	\$ 114,046	\$ 145,000

DEBT SERVICE FUND REVENUE & EXPENSES

	FY 2018 Final Audited	FY 2019 Budget	11 Months FY 2019	FY 2020 Budget
REVENUE 30-00-00				
Property Taxes				
414010 Property taxes	\$ 1,347,873	\$ 1,450,000	\$ 1,280,303	\$ 1,450,000
Interest				
434750 Interest	1,529	-	2,045	
OTHER SOURCES				
414810 Bond proceeds	184,350	1,700,000	1,692,350	670,000
Total Revenue and Other Sources	\$ 1,533,752	\$ 3,150,000	\$ 2,974,698	\$ 2,120,000
EXPENSES				
Contractual Services				
547380 Fiscal agent fees	\$ -	\$ 1,500	\$ 2,000	\$ 2,000
Debt Service				
588420 Bond principal	1,475,000	3,009,000	3,009,000	2,004,000
588430 Bond interest	93,871	96,200	96,188	81,068
Total Debt Service	1,568,871	3,105,200	3,105,188	2,085,068
Cost of Issue				
640010 Cost of issue	30,983	31,000	30,000	30,000
Total Cost of Issue	30,983	31,000	30,000	30,000
Total Expenses	\$ 1,599,854	\$ 3,137,700	\$ 3,137,188	\$ 2,117,068

	FY 2018 Final Audited		FY 2019 Budget		11 Months FY 2019		FY 2020 Budget	
REVENUE 99-00-00								
GRANT INCOME								
414910 Misc Grants	\$	6,341	\$	-	\$	3,494	\$	-
414930 Grant proceeds				2,000,000		-		2,000,000
OTHER SOURCES								
414920 Capital Donations		60,000		-		-		-
414810 Bond proceeds		924,650		950,000		571,650		505,000
Total Revenue and Other Sources	\$	990,991	\$	2,950,000	\$	575,144	\$	2,505,000
EXPENSES								
Parks- General								
615420 Park beautification program	\$	48,473	\$	300,000	\$	181,846	\$	200,000
615430 Commissioners park		9,192		5,000		1,421		2,500
615440 Smith park		570		5,000		1,880		2,500
615450 Wacker park		3,095		5,000		961		2,500
615455 Jirtle park		1,870		5,000		1,740		2,500
615460 Euclid park		-		5,000		21,798		2,500
615470 Sesto park		-		5,000		981		2,500
615480 Swanson park		-		5,000		-		2,500
615490 King park		-		5,000		-		2,500
615500 Hodges park		3,700		5,000		350		2,500
615515 Meidell park		3,160		5,000		4,334		2,500
615520 Landeen		1,890		5,000		3,120		2,500
615530 Small fry park/bob lueder		-		-		318		-
615535 Hap Bruno		2,886		2,000		14,375		2,000
Total Parks- General		74,836		357,000		233,124		229,500

CAPITAL PROJECTS FUND REVENUE & EXPENSES

	FY 2018 Final Audited	FY 2019 Budget	11 Months FY 2019	FY 2020 Budget
EXPENSES				
Parks- Administration				
621000 Computerization project	20,293	35,000	40,297	35,000
621005 Consulting services	61,493	55,000	76,755	80,000
621030 Athletic equipment	991	10,000	1,419	5,000
621035 Park district vehicles	92,363	20,000	10,280	15,000
621040 Building improvement	54,660	250,000	52,850	100,000
621050 Office equipment	5,956	10,000	9,540	10,000
621055 Equipment for rec center	4,569	5,000	1,949	2,500
621060 Landscaping- rec center	105	1,000	6,142	5,000
621070 Mobiles at maint dept	6,320	7,500	2,522	5,000
621080 Machinery & equipment	17,232	20,000	10,764	15,000
Total Parks- Administration	263,982	413,500	212,518	272,500
Parks- Outlay				
651100 Course land improvements	3,648	5,000	3,423	5,000
651150 Pump house	2,932	2,500	12,306	2,500
651200 Building improvements	44,988	25,000	42,188	25,000
651250 Landscaping- golfhouse	-	-	1,770	-
651300 Machinery & equipment	24,835	25,000	22,800	25,000
651350 Golf Course office equipment	-	-	2,526	-
651710 Golf carts	42,637	50,000	39,385	45,000
651750 Grant expenditures	208,002	2,200,000	50,049	3,000,000
Total Parks- Outlay	327,042	2,307,500	174,447	3,102,500
Total Expenses	\$ 665,860	\$ 3,078,000	\$ 620,089	\$ 3,604,500

CHICAGO HEIGHTS PARK DISTRICT FISCAL YEAR 2020 TENTATIVE BUDGET

Resolutions

2019 – 2020 Budget Legal Notice



NOTICE

2019 - 2020 BUDGET

AVAILABLE FOR PUBLIC INSPECTION

NOTICE IS HEREBY GIVEN by the Board of Commissioners of the Chicago Height's

Park District in the County of Cook, State of Illinois, that a Budget for said Park District for the

fiscal year beginning May 1st, 2019 will be on file and conveniently available for public inspection

beginning Friday, June 7th, 2019, through Monday, July 8th, 2019 Monday through Friday from

9:00 a.m. to 5:00 p.m. at the Recreation Center located at 1400 Chicago Road, Chicago

Heights, IL 60411.

NOTICE IS FURTHER HEREBY GIVEN that a public hearing on said budget will be held

at 6:45 p.m. on Monday the 8th day of July, 2019 in the Chicago Heights Park District Board

Room, 1400 Chicago Road, Chicago Heights, Illinois.

Dated this 10th day of June 2019.

Chicago Heights Park District, in the County of Cook, State of Illinois.

Curtis Straczek, Secretary Board of Commissioners

Chicago Heights Park District

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