FISCAL YEAR 2020 BUDGET

Prepared by: Business Office

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CHICAGO HEIGHTS PARK DISTRICT FISCAL YEAR 2020 BUDGET

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RESOLUTIONS

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CHICAGO HEIGHTS PARK DISTRICT FISCAL YEAR 2020 BUDGET

Introduction

Transmittal Letter

Principal Officials



ANNUAL BUDGET

CHICAGO HEIGHTS PARK DISTRICT

FOR THE FISCAL YEAR MAY 1, 2019 – APRIL 30, 2020

PRINCIPAL OFFICIALS

BOARD OF COMMISSIONERS

POSITION

Jessica Mangiaracina President, Commissioner, Ward 5

Curtis Straczek Vice President, Commissioner, Ward 6

Rodolfo Zuniga Secretary, Commissioner, Ward 7

Sarah M. DeLuca Treasurer, Commissioner, Ward 4

Jimmy L. Kyles Commissioner, Ward 1

Ricardo Leon Commissioner, Ward 2

Kelly Nichols-Brown Commissioner, Ward 3

OFFICERS OF THE DISTRICT

Francisco Perez Superintendent

Michael DeButch Assistant Superintendent

OFFICIALS ISSUING REPORT

Business Office

CHICAGO HEIGHTS PARK DISTRICT Tentative Annual Budget May 1st, 2019 to April 30th, 2020

Presented is the Tentative Annual Budget of the Chicago Heights Park District for the fiscal year ending April 30th, 2020. The Park District's financial plan has been developed utilizing a comprehensive, systematic approach designed to make the budget more easily understood. This comprehensive financial plan supports our efforts to continue to provide both residents and visitors with affordable programs for all ages and abilities, a wide variety of beautiful parks, amenities with diverse recreation opportunities and unique seasonal events.

The budget was prepared based on actual activity from the previous year combined with current trends and economic conditions. The 2019-2020 budget is based on conservative assumptions.

BACKGROUND

The City of Chicago Heights, located south of Chicago, was first settled upon in the 1830s as a quiet farm town. Today it is home to over 30,000 residents and stretches just over ten square miles. With the transcontinental Lincoln Highway running through its center, Chicago Heights was nicknamed the "Crossroads of the Nation."

The Chicago Heights Park District was established in 1948 to accommodate the ever-growing population with quality recreational activities.

The Board of Commissioners, which is elected by residents within the City, is the District's ruling body that establishes the policies and procedures by which the District is governed.

In addition to the twenty-two parks, the Park District has over a dozen sport fields and facilities, many of which can be rented. The District also operates two stunning 9-hole golf courses.

CHICAGO HEIGHTS PARK DISTRICT FISCAL YEAR 2020 BUDGET

Graphical

Revenue by Source

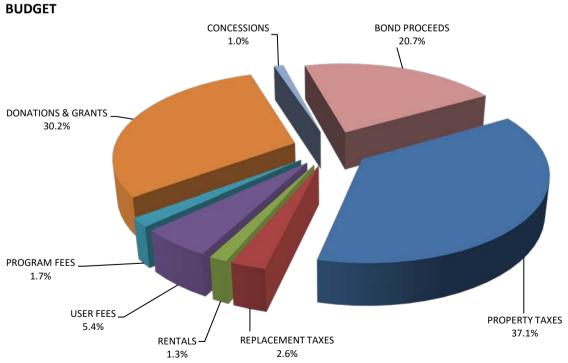
Expenses by Object



FISCAL YEAR 2020 CONSOLIDATED REVENUE REVENUE BY SOURCE

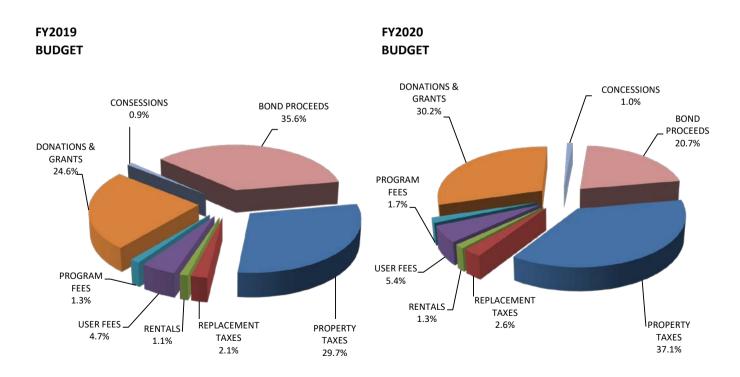
SOURCE	TOTAL REVENUE- ALL FUNDS
PROPERTY TAXES	\$2,459,200
REPLACEMENT TAXES	175,000
RENTALS	89,000
USER FEES	357,500
PROGRAM FEES	112,750
DONATIONS & GRANTS	2,001,000
CONCESSIONS	65,200
BOND PROCEEDS	1,375,000
TOTAL REVENUE	\$6,634,650

FY2020



FISCAL YEAR 2020 CONSOLIDATED REVENUE REVENUE BY SOURCE FISCAL YEARS 2019 AND 2020

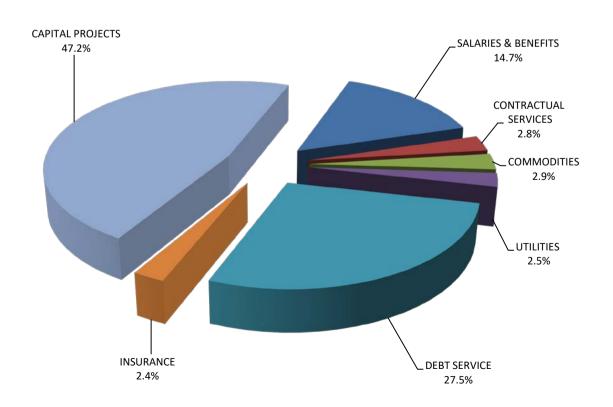
		PERCENT INCREASE/
2019 BUDGET	2020 BUDGET	DECREASE
\$2,415,500	\$2,459,200	1.8%
175,000	175,000	0.0%
89,000	89,000	0.0%
380,000	357,500	-5.9%
107,250	112,750	5.1%
2,001,000	2,001,000	0.0%
75,100	65,200	-13.2%
2,900,000	1,375,000	-52.6%
\$8,142,850	\$6,634,650	-18.5%
	\$2,415,500 175,000 89,000 380,000 107,250 2,001,000 75,100 2,900,000	\$2,415,500 \$2,459,200 175,000 175,000 89,000 89,000 380,000 357,500 107,250 112,750 2,001,000 2,001,000 75,100 65,200 2,900,000 1,375,000



FISCAL YEAR 2020 CONSOLIDATED EXPENSES EXPENSES BY OBJECT

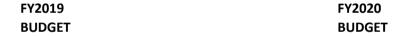
ОВЈЕСТ	TOTAL EXPENSES- ALL FUNDS
SALARIES & BENEFITS	\$1,129,377
CONTRACTUAL SERVICES	213,900
COMMODITIES	223,250
UTILITIES	189,250
DEBT SERVICE	2,115,068
INSURANCE	185,000
CAPITAL PROJECTS	3,604,500
TOTAL EXPENSES	\$7,660,345

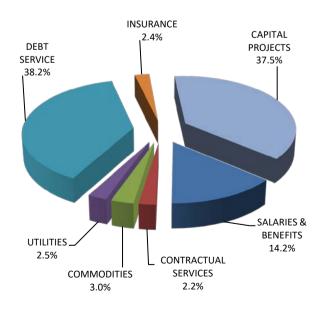
FY2020 BUDGET

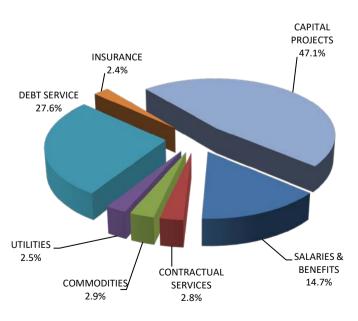


FISCAL YEAR 2020 CONSOLIDATED EXPENSES EXPENSES BY OBJECT FISCAL YEARS 2019 AND 2020

ОВЈЕСТ	2019 BUDGET	2020 BUDGET	PERCENT INCREASE/ DECREASE
SALARIES & BENEFITS	\$1,164,582	\$1,129,377	-3.0%
CONTRACTUAL SERVICES	31,104,382 181,250	213,900	18.0%
	•	ŕ	
COMMODITIES	241,750	223,250	-7.7%
UTILITIES	204,000	189,250	-7.2%
DEBT SERVICE	3,136,200	2,115,068	-32.6%
INSURANCE	195,000	185,000	-5.1%
CAPITAL PROJECTS	3,078,000	3,604,500	17.1%
TOTAL EXPENSES	\$8,200,782	\$7,660,345	-6.6%







CHICAGO HEIGHTS PARK DISTRICT FISCAL YEAR 2020 BUDGET

Financial

Mission

Financial Reporting and Funds

Budgeted Revenues & Expenses Fiscal Year 2020 (Summary)

Budgeted Revenues & Expenses Fiscal Year 2020

Fiscal Year 2020 Revenue & Expenses by Fund



MISSION

The mission of the Chicago Heights Park District is to provide quality recreation programs, facilities and parks that meet the leisure needs and improve the quality of life for Chicago Heights residents.

The District aims to promote and maintain community partnerships, intergovernmental and corporate relationships, while providing quality employment opportunities.

VISION

The Park District strives to continue enriching a diverse community with innovative and meaningful experiences through parks, programs and facilities.

The District achieves these goals by offering a wide variety of affordable classes, trips, special events, camps and athletics to both residents and non-residents of Chicago Heights.

Routine maintenance, quality facilities, and collaborative efforts with the community enables the District to meet the needs of the entire community.

The District encourages the Board of Commissioners to pursue a vision that exceeds the needs of the community through responsible, engaged and accountable leadership. The District supports this by continually seeking new ideas and methods of promoting healthy lifestyles for all age groups.

Promoting both indoor and outdoor recreation is of paramount importance to the District. The District collaborates with community organizations, educational institutions and other governmental agencies to facilitate this vision.

FINANCIAL REPORTING

The Park District prepares its financial statements in accordance with accounting principles generally accepted in the United States of America (GAAP) as set forth by the Governmental Accounting Standards Board (GASB). The financial records of the Park District are maintained on the accrual basis of accounting whereby all revenues are recorded when earned and all expenses are recorded when they have been reduced to a legal obligation. The independent public auditors, BKD LLP, have audited the Park District's financial statements. The following is a list of funds and descriptions used by the Chicago Heights Park District.

GENERAL FUND

The General Fund is the general operating fund of the District. It is used to account for all of the general revenues of the District which are not specifically levied or collected for other District funds, and for expenditures related to other general governmental activities of the District.

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for the proceeds that are legally restricted to expenditures for specific purposes. Special revenue funds are used to account for Recreation, Audit, Liability Insurance, Park Police and IMRF/FICA.

RECREATION FUND

The Recreation Fund is used for all of the programs offered by the District and for park's maintenance operations.

AUDIT FUND

The Audit Fund is used for expenses related to the annual audit of the District's financial statements.

LIABILITY INSURANCE FUND

The Liability Insurance Fund is used for the purpose of paying expenses for liability insurance, workers' compensation and unemployment claims.

PARK POLICE FUND

The Park Police Fund is used for security officers employed by the District to patrol the Recreation Center and all Parks owned by the District.

IMRF/FICA FUND

The IMRF/FICA Fund is used for the purpose of paying all of the District's retirement IMRF and FICA expenses.

DEBT SERVICE FUND

The Debt Service Fund is used to account for payments of principal, interest and related charges on any outstanding bonds or debt.

CAPITAL PROJECTS FUND

The Capital Projects Fund accounts for financial resources to be used for the acquisition or construction of major capital facilities.

CHICAGO HEIGHTS PARK DISTRICT SCHEDULE OF BUDGETED REVENUES AND EXPENSES (SUMMARY) Year Ending April 30, 2020

(in dollars)

	G	eneral				Speci	ial Revenue					D	ebt Service	Capital Projects		
	G	eneral	Re	ecreation	Audit		Liability nsurance	Pa	rk Police	IN	//RF/FICA	D	ebt Service	Capital Projects		Total
Budgeted Revenues Budgeted Other Sources Total Budgeted Revenues & Other Sources	\$	495,000 - 495,000	\$	850,450 200,000 1,050,450	\$ 13,200 - 13,200	\$	189,000 - 189,000	\$	65,000 - 65,000	\$	197,000 - 197,000	\$	1,450,000 670,000 2,120,000	\$ 2,000,000 505,000 2,505,000		5,259,650 1,375,000 6,634,650
Budgeted Expenses		(465,462)	((1,050,415)	 (27,900)		(185,000)		(65,000)		(145,000)		(2,117,068)	 (3,604,500)	(7,660,345)
Excess of Revenues & Other Sources over Expenses	\$	29,538	\$	35	\$ (14,700)	\$	4,000	\$		\$	52,000	\$	2,932	\$ (1,099,500)	\$ (1,025,695)
Transfers In Transfers Out		- (15,000)		- -	 15,000		- -		- -		- -		- -	 - -		15,000 (15,000)
Utilization of Reserves					 									 1,100,000		1,100,000
Revenues, other sources, and transfers in over (under) expenses and transfers (out)	\$	14,538	\$	35	\$ 300	\$	4,000	\$	-	\$	52,000	\$	2,932	\$ 500	\$	74,305

SCHEDULE OF BUDGETED REVENUES AND EXPENSES

Year Ending April 30, 2020

	General			Sį	pecial R	Revenue	!				De	ebt Service		pital ojects		
	General	F	Recreation	Audit		oility rance	Pai	rk Police	IMF	RF/FICA	De	ebt Service		pital ojects		Total
REVENUES																
Property taxes	\$ 335,000	\$	225,000	\$ 13,200	\$ 18	89,000	\$	65,000	\$	182,000	\$	1,450,000	\$	-	\$	2,459,200
Corporate personal property																
replacement taxes	160,000		-	-		-		-		15,000		-		-		175,000
Rentals	-		89,000	-		-		-		-		-		-		89,000
User fees	-		357,500	-		-		-		-		-		-		357,500
Program fees	-		112,750	-		-		-		-		-		-		112,750
Donations & grants	-		1,000	-		-		-		-		-	2	,000,000		2,001,000
Concessions			65,200	-		-		-		-		-		-		65,200
Total Revenues	495,000		850,450	 13,200	18	89,000		65,000		197,000		1,450,000	2	,000,000		5,259,650
OTHER SOURCES																
Bond proceeds			200,000	_		_		_		_		670,000		505,000		1,375,000
Total Other Sources	-		200,000	 		_						670,000	-	505,000		1,375,000
			· · · · ·	 								•	-			
Total Revenues & Other Sources	495,000		1,050,450	 13,200	18	89,000		65,000		197,000		2,120,000	2	.505,000		6,634,650
EXPENSES																
Salaries & benefits	347,212		572,165	-		-		65,000		145,000		-		-		1,129,377
Contractual services	57,000		127,000	27,900		-		-		-		2,000		-		213,900
Commodities	35,250		188,000	-		-		-		-		-		-		223,250
Utilities	26,000		163,250	-		-		-		-		-		-		189,250
Debt service	-		-	-		-		-		-		2,115,068		-		2,115,068
Insurance	-		-	-	18	85,000		-		-		-		-		185,000
Capital projects			-	 -		-		-		-		_	3	604,500		3,604,500
Total Expenses	465,462		1,050,415	 27,900	18	85,000		65,000		145,000		2,117,068	3	604,500		7,660,345
Revenues & other sources over (under)																
expenses	\$ 29,538	\$	35	\$ (14,700)	\$	4,000	\$	_	\$	52,000	\$	2,932	\$ (1	.099,500)	\$	(1,025,695)
•				 (,,		,			<u> </u>					, , , , , , , ,	<u> </u>	(///
Transfers in	-		-	15,000		-		-		-		-		-		15,000
Transfers out	(15,000)	-	 -		_		-						-		(15,000)
Halling of December													_	100 000		1 100 000
Utilization of Reserves			-	 					-		-		1	100,000		1,100,000
Revenues and transfers in over (under)																
expenses and transfers (out)	\$ 14,538	\$	35	\$ 300	\$	4,000	\$	-	\$	52,000	\$	2,932	\$	500	\$	74,305

GENERAL FUND REVENUE

	FY 2018 Final Audited		_	FY 2019 Budget		FY 2019 naudited	-	FY 2020 Budget
REVENUE								
10-00-00								
Property Taxes								
414010 Property taxes	\$	290,714	\$	310,000	\$	300,243	\$	335,000
Replacement Taxes								
424020 Replacement taxes		136,238		160,000		148,112		160,000
Total Revenue	\$	426,952	\$	470,000	\$	448,355	\$	495,000

GENERAL FUND EXPENSES

	018 Final udited	FY 2019 Budget		Y 2019 naudited	FY 2020 Budget		
EXPENSES							
By Department:							
Administration 10-10-00							
Full Time Salaries							
515010 Supervisor's	\$ 86,843	\$ 81,775	\$	90,127	\$	87,822	
515100 Office positions	33,270	 45,648		29,582		47,017	
Total Full Time Salaries	 120,113	 127,423		119,709		134,839	
Part Time Salaries							
515310 Office help	 26,040	 25,000		18,957		25,000	
Fringe Benefits							
538010 Group health insurance	 65,006	 75,000		48,914		60,000	
Contractual Services							
547050 Legal services	20,615	15,000		40,896		40,000	
547110 Other services	200	500		1,481		500	
547210 Public notices	429	1,000		-		1,000	
547230 Printing & reproduction	521	1,000		953		1,000	
547250 Membership & dues	 13,964	 7,500		9,393		10,000	
Total Contractual Services	 35,729	 25,000		52,723		52,500	
Commodities							
556170 Office supplies	6,106	6,000		4,171		5,000	
556900 Other commodities	 10,314	 7,500		11,942		10,000	
Total Commodities	 16,420	 13,500		16,113		15,000	
Total Administration Expenses	263,308	265,923		256,416		287,339	

	FY 2018 Final Audited	FY 2019 Budget	FY 2019 Unaudited	FY 2020 Budget
Parks Maintenance 10-15-00				
Full Time Salaries				
515090 Maintenance positions	54,907	55,702	39,410	57,373
Total Full Time Salaries	54,907	55,702	39,410	57,373
Part Time Salaries				
525300 Maintenance labor	66,039	70,000	69,597	70,000
Contractual Services				
547500 Security system	1,578	3,000	2,853	3,000
547700 Service contracts	1,783	2,000	946	1,500
Total Contractual Services	3,361	5,000	3,799	4,500
Commodities				
556240 Janitorial supplies	339	500	8,939	1,000
556530 Vehicle fuels	10,000	10,000	10,000	10,000
556630 Minor equipment, tools	1,197	1,000	410	1,000
556860 Repairs & maint materials	4,998	4,000	12,418	5,000
556870 Repairs/maint materials- vehicles	713	250	2,590	750
556900 Other commodities	2,741	3,000	1,207	2,500
Total Commodities	19,988	18,750	35,564	20,25
Utilities				
567290 Telephone	4,838	5,000	3,651	5,00
567450 Electricity	4,538	4,250	6,591	4,500
567460 Northern Illinois gas	5,644	10,000	5,749	7,500
567480 Refuse/scavenger	8,034	10,000	9,784	9,00
Total Utilities	23,054	29,250	25,775	26,00
otal Parks Maintenance Expenses	167,349	178,702	174,145	178,12
otal Expenses	430,657	444,625	430,561	465,462
ther				
795000 Transfers out	15,000	15,000	15,000	15,000
otal Expenses and Transfers out	\$ 445,657	\$ 459,625	\$ 445,561	\$ 480,462

	FY 2018 Final Audited	FY 2019 Budget	FY 2019 Unaudited	FY 2020 Budget
REVENUE 20-00-00				
Property Taxes 414010 Property taxes	\$ 211,963	\$ 225,000	\$ 217,373	\$ 225,000
User Fees 454210 Attendant fees	10,869	10,000	8,780	10,000
OTHER SOURCES 414180 Bond proceeds	400,000	250,000	250,000	200,000
Total Income	622,832	485,000	476,153	435,000
Programs 20-25-00				
Trips & outings 464470 Outings & trips	2,388	2,500	7,365	7,000
Special events 464400 Program fees	8,943	11,000	10,635	11,000
Youth soccer 464400 Program fees 474520 Donations, grants	12,620	10,000	6,994 750	10,000
Total youth soccer	12,620	10,000	7,744	10,000
Adult fitness 464430 Athletic recreation	8,185	10,000	5,849	10,000
Golf lessons 464430 Athletic recreation	775	750	435	750

	FY 2018 Final Audited	FY 2019 Budget	FY 2019 Unaudited	FY 2020 Budget
Little league baseball				
464420 Athletic leagues	4,220	4,000	3,838	4,000
474520 Donations, grants	3,250	1,000	2,500	1,000
484350 Food & soft drinks		100	-	100
Total little league baseball	7,470	5,100	6,338	5,100
Swimming				
464400 Program fees	14,179	15,000	15,608	15,000
Youth basketball				
464400 Program fees	980	2,000	3,130	3,000
474520 Donations, grants	-	1,000	100	1,000
Total youth basketball	980	3,000	3,230	4,000
Youth fitness				
464430 Athletic recreation	970	1,000	1,138	1,000
Camps				
464400 Program fees	49,399	50,000	46,927	50,000
Total Programs Revenue	105,909	108,350	105,269	113,850

	FY 2018 Final Audited	FY 2019 Budget	FY 2019 Unaudited	FY 2020 Budget
Recreation Center 20-26-00				
Rentals 444120 Rental of buildings	14,072	14,000	14,760	14,000
User fees 454210 Attendant fees	24,410	20,000	23,022	22,500
Concession sales 484350 Food & soft drinks	85_		104_	100
Total Recreation Center Revenue	38,567	34,000	37,886	36,600

	FY 2018 Final Audited	FY 2019 Budget	FY 2019 Unaudited	FY 2020 Budget
East Course Concessions 20-27-00				
Rentals				
444120 Rental of buildings	22,760	15,000	19,425	15,000
Concession sales				
484330 Liquor sales	16,125	20,000	13,930	17,500
484350 Food & soft drinks	3,419	5,000	2,668	3,500
Total concession sales	19,544	25,000	16,598	21,000
Total East Course Concessions Revenue	42,304	40,000	36,023	36,000
East Course Pro Shop				
20-28-00				
User Fees				
454380 Green fees	114,827	140,000	105,511	125,000
454400 Golf carts	49,532	50,000	34,355	45,000
Total user fees	164,359	190,000	139,866	170,000
Concession sales				
484370 Merchandise sales	1,505	2,500	969	2,000
Total East Course Pro Shop Revenue	165,864	192,500	140,835	172,000
Total East Golf Course Revenue	208,168	232,500	176,858	208,000

	FY 2018 Final Audited	FY 2019 Budget	FY 2019 Unaudited	FY 2020 Budget
West Course Concessions				
20-30-81				
Rentals				
444120 Rental of buildings	56,248	60,000	55,585	60,000
Concession sales				
484330 Liquor sales	31,331	40,000	29,819	35,000
484350 Food & soft drinks	4,416	5,000	4,393	5,000
Total concession sales	35,747	45,000	34,212	40,000
Total West Course Concessions Revenue	91,995	105,000	89,797	100,000
West Course Pro Shop 20-30-90				
User Fees				
454380 Green fees	93,369	110,000	92,355	110,000
454400 Golf carts	44,895	50,000	28,051	45,000
Total user fees	138,264	160,000	120,406	155,000
Concession sales				
484370 Merchandise sales	2,837	2,500	1,491	2,000
Total West Course Pro Shop Revenue	141,101	162,500	121,897	157,000
Total West Golf Course Revenue	233,096	267,500	211,694	257,000
Total Revenue and Other Sources	\$ 1,208,572	\$ 1,127,350	\$ 1,007,860	\$ 1,050,450

EXPENSES By Department:	FY 2018 Final Audited	FY 2019 Budget	FY 2019 Unaudited	FY 2020 Budget
Administration 20-10-00				
Contractual Services 547230 Printing & reproduction 547270 Postage & ups	\$ 25,732 3,931	\$ 20,000 2,500	\$ 13,661 5,742	\$ 20,000 2,500
Total Contractual Services	29,663	22,500	19,403	22,500
Commodities				
556170 Office supplies	3,678	5,000	5,935	5,000
556900 Other commodities	4,490	5,000	667	2,500
Total Commodities	8,168	10,000	6,602	7,500
Utilities				
567290 Telephone	3,748	3,000	905	2,000
Total Administration Expenses	41,579	35,500	26,910	32,000

	FY 2018 Final Audited	FY 2019 Budget	FY 2019 Unaudited	FY 2020 Budget
Programs				
20-25-00				
Trips & Outings 20-25-10				
Contractual Services				
547990 Tickets, admission & outings	5,331	5,000	1,895	5,000
Special Events				
20-25-12				
Contractual Services 547120 Instructors/program svcs	6,008	7,500	10,350	7,500
Commodities				
556450 Program supplies	23,349	25,000	20,720	22,500
556451 Commissioner expenses- Ward 1	2,070	3,000	2,061	3,000
556452 Commissioner expenses- Ward 2	470	3,000	1,658	3,000
556453 Commissioner expenses- Ward 3	2,635	3,000	3,125	3,000
556454 Commissioner expenses- Ward 4	1,462	3,000	980	3,000
556455 Commissioner expenses- Ward 5	2,529	3,000	2,734	3,000
556456 Commissioner expenses- Ward 6	2,687	3,000	1,221	3,000
556457 Commissioner expenses- Ward 7	1,536	3,000	1,180	3,000
Total Commodities	36,738	46,000	33,679	43,500
Total Special Events Expenses	42,746	53,500	44,029	51,000
Youth Soccer 20-25-13				
Contractual Services				
547120 Instructors/program svcs	3,910	4,000	1,780	3,000
Commodities				
556450 Program supplies	4,242	5,000	8,153	5,000
556970 Supplies- awards	1,388	1,500	1,499	1,500
Total Commodities	5,630	6,500	9,652	6,500
Total Youth Soccer Expenses	9,540	10,500	11,432	9,500

	FY 2018 Final Audited	FY 2019 Budget	FY 2019 Unaudited	FY 2020 Budget
Adult Fitness 20-25-30				
Contractual Services				
547120 Instructors/program svcs	5,733	5,000	3,445	4,000
Total Adult Fitness Expenses	5,733	5,000	3,445	4,000
Golf Lessons 20-25-33				
Contractual Services				
547120 Instructors/program svcs	429	500	545	500
Total Golf Lessons Expenses	429	500	545	500
Little League Baseball 20-25-51				
Contractual Services				
547120 Instructors/program svcs	3,446	2,500	2,636	2,500
547150 Referees/officials 548000 Entry fees	1,239 	1,000 500	990 925	1,000 500
Total Contractual Services	4,685	4,000	4,551	4,000
Commodities				
556450 Program supplies	7,294	10,000	12,857	10,000
Total Commodities	7,294	10,000	12,857	10,000
Total Little League Baseball Expenses	11,979	14,000	17,408	14,000
Swimming 20-25-53				
Contractual Services				
547120 Instructors/program svcs	10,824	10,000	9,600	10,000
Total Swimming Expenses	10,824	10,000	9,600	10,000

	FY 2018 Final Audited	FY 2019 Budget	FY 2019 Unaudited	FY 2020 Budget
Youth Basketball 20-25-54				
Contractual Services 547120 Instructors/program svcs		1,000	3,370	2,000
Commodities 556450 Program supplies 556970 Supplies- awards	372 173	1,000 500	199 398	1,000 500
Total Commodities	545	1,500	597	1,500
Total Youth Basketball Expenses	545	2,500	3,967	3,500
Youth Fitness 20-25-60				
Commodities 556450 Program supplies		500	2,083	500
Total Youth Fitness Expenses	<u> </u>	500	2,083	500
Camps 20-25-61				
Part-Time Salaries				
525380 Instructors	38,327	50,000	42,073	45,000
Contractual Services 547990 Tickets, admissions & outings	300	500	<u> </u>	500
Commodities 556450 Program supplies	5,862	6,000	6,222	6,000
Total Camp Expenses	44,189	56,500	48,295	51,500
Total Program Expenses	131,316	158,000	142,699	149,500

	FY 2018 Final Audited	FY 2019 Budget	FY 2019 Unaudited	FY 2020 Budget
Recreation Center				
20-26-00				
Full Time Salaries				
515210 Program director	41,633	41,633	42,033	42,882
Part Time Salaries				
525470 Rec center custodians	29,939	40,000	29,197	30,000
Contractual Services				
547110 Other services	11,220	12,500	13,765	12,500
547500 Security system/park police	20,570	20,000	25,605	20,000
547700 Service contracts	5,072	5,000	12,872	7,500
Total Contractual Services	36,862	37,500	52,242	40,000
Commodities				
556240 Janitorial supplies	15,894	17,500	7,491	10,000
556270 Medical & lab supplies	-	500	-	-
556350 Food & soft drinks	109	500	-	500
556860 Repairs & maint materials	3,390	2,000	3,099	2,500
556900 Other commodities	6,756	7,500	4,436	5,000
Total Commodities	26,149	28,000	15,026	18,000
Utilities				
567290 Telephone	6,710	10,000	10,948	10,500
537450 Electricity	37,352	35,000	34,850	37,500
567460 Northern Illinois gas	8,909	7,500	8,528	7,500
567470 Water/sewer	3,348	3,500	3,505	3,500
567480 Refuse/scavenger	5,874	4,500	3,752	4,500
Total Utilities	62,193	60,500	61,583	63,500
Total Recreation Center Expenses	196,776	207,633	200,081	194,382

	FY 2018 Final Audited	FY 2019 Budget	FY 2019 Unaudited	FY 2020 Budget
East Course Concessions 20-27-80				
Contractual Services				
547110 Other services		500	100	500
Commodities				
556170 Office supplies	31	500	38	500
556330 Liquor cost of sales	6,848	7,500	7,115	7,000
556350 Food & soft drinks	2,444	5,000	2,680	3,000
556360 Kitchen supplies & expense		500		500
Total Commodities	9,323	13,500	9,833	11,000
Total East Course Concessions Expenses	9,323	14,000	9,933	11,500

	FY 2018 Final Audited	FY 2019 Budget	FY 2019 Unaudited	FY 2020 Budget
East Golf Course- Pro Shop				
20-28-90				
Part Time Salaries				
525430 Starters/rangers	46,558	50,000	29,550	35,000
Contractual Services				
547110 Other services	1,443	2,000	2,146	2,000
547230 Printing & reproduction	596	750	480	750
547250 Membership & dues	1,229	500	714	750
547500 Security system/park police	2,582	3,000	3,312	3,000
Total Contractual Services	5,850	6,250	6,652	6,500
Commodities				
556170 Office supplies	3,840	4,500	3,853	4,500
556240 Janitorial supplies	-	500	-	500
556370 Merchandise cost of sales	3,711	500	1,375	500
556860 Repairs & maint materials	294	500	836	500
556870 Repairs/maint materials- vehicles	-	500	-	500
556900 Other commodities	253	500	1,618	500
Total Commodities	8,098	7,000	7,682	7,000
Utilities				
567290 Telephone	6,916	10,000	1,216	5,000
567450 Electricity	17,248	20,000	17,003	20,000
567460 Northern Illinois gas	3,633	2,500	2,930	2,500
567470 Water/sewer	1,494	1,500	954	1,500
567480 Refuse/scavenger	3,799	5,000	3,493	5,000
Total Utilities	33,090	39,000	25,596	34,000
Total East Golf Course- Pro Shop Expenses	93,596	102,250	69,480	82,500

	Audited	Budget	Unaudited	FY 2020 Budget
East Golf Maintenance 20-28-91				
Full Time Salaries 515080 Mechanics	30,889	20.255	31,578	30,230
515090 Maintenance labor	29,019	29,355 27,851	30,025	28,68
	29,019	27,831	30,023	20,00
Total Full Time Salaries	59,908	57,206	61,603	58,92
Part Time Salaries				
525300 Maintenance labor	23,459	27,500	13,544	20,00
Fringe Benefits				
538010 Group health insurance	80,101	80,000	86,150	85,00
Contractual Services				
547110 Other services	1,130	1,000	-	50
547250 Memberships & dues	245	500	1,210	1,00
547500 Security system/park police		500	885	
Total Contractual Services	1,375	2,000	2,095	2,00
Commodities				
556210 Horticultural supplies	1,195	2,500	-	50
556240 Janitorial supplies	-	1,000	745	1,00
556530 Vehicle fuels	24,068	23,000	26,269	25,00
556550 Oil, lubrication & cleaners	1,162	1,500	1,368	1,50
556630 Minor equipment, tools	827	1,500	5,813	1,50
556850 Fertilizer & ground chemicals	3,341	3,000	5,057	3,00
556860 Repairs & maint materials	274	500	2,035	50
556870 Repairs & maint materials- vehicles	1,214	1,000	1,113	1,00
556900 Other commodities	<u> </u>	500		50
Total Commodities	32,081	34,500	42,400	34,50
Utilities				
567290 Telephone	1,859	1,500	1,020	1,50
567460 Northern Illinois gas	3,594	3,000	2,383	3,00
567470 Water/sewer	1,974	1,750	1,400	1,75
Total Utilities	7,427	6,250	4,803	6,25
Total East Golf Maintenance Expenses	204,351	207,456	210,595	206,67

	FY 2018 Final Audited	FY 2019 Budget	FY 2019 Unaudited	FY 2020 Budget
Park Houses 20-29-20				
Part Time Salaries				
525350 Attendants	14,653	15,000	16,146	15,000
Contractual Services				
547700 Service contracts	3,604	4,000	3,264	3,500
Total Contractual Services	3,604	4,000	3,264	3,500
Utilities				
567290 Telephone	1,819	2,500	1,384	2,000
567450 Electricity	16,147	20,000	15,364	17,500
567460 Northern Illinois gas	9,536	7,500	9,592	7,500
Total Utilities	27,502	30,000	26,340	27,000
Total Park Houses Expenses	45,759	49,000	45,750	45,500

	FY 2018 Final Audited	FY 2019 Budget	FY 2019 Unaudited	FY 2020 Budget
West Golf Course- Banquets 20-30-81				
Contractual Services				
547690 Repairs & maintenance- service	-	500	112	500
547700 Service contracts	8,469	3,500	13,501	7,500
Total Contractual Services	8,469	4,000	13,613	8,000
Commodities				
556330 Liquor cost of sales	10,818	10,000	13,695	10,000
556350 Food & soft drinks	4,329	7,500	7,456	7,500
556360 Kitchen supplies & expense	788	750	460	750
556900 Other commodities	235	500	304	500
Total Commodities	16,170	18,750	21,915	18,750
Total West Golf Course- Banquets Expenses	24,639	22,750	35,528	26,750

	FY 2018 Final	FY 2019	FY 2019	FY 2020
	Audited	Budget	Unaudited	Budget
West Golf Course- Pro Shop 20-30-90				
Full Time Salaries				
515010 Director, supt's & mgr's	31,808	28,870	49,978	45,000
Part Time Salaries				
525340 Cashiers	39,405	50,000	35,134	40,000
Fringe Benefits				
538010 Group health insurance	9,372	10,000	22,692	15,000
Contractual Services				
547110 Other services	4,837	5,000	3,317	5,000
547230 Printing & reproduction	264	500	300	500
547250 Membership & dues	1,985	500	1,270	500
547500 Security system/park police	-	500	923	500
547690 Maintenance- service	193	500	240	500
Total Contractual Services	7,279	7,000	6,050	7,000
Commodities				
556030 Books & publications	-	500	-	500
556170 Office supplies	4,638	5,000	5,237	5,000
556240 Janitorial supplies	-	500	306	500
556370 Merchandise cost of sales	5,594	2,500	899	1,500
556860 Repairs & maint materials	139	500	212	500
556900 Other commodities	662	500	1,039	500
Total Commodities	11,033	9,500	7,693	8,500
Utilities				
567290 Telephone	2,540	4,500	3,162	3,000
567450 Electricity	16,158	15,000	15,583	16,000
567460 Northern Illinois gas	5,289	5,000	4,716	4,000
567470 Water/sewer	3,017	3,500	2,058	3,000
Total Utilities	27,004	28,000	25,519	26,000
Total West Golf Course- Pro Shop Expenses	125,901	133,370	147,066	141,500

	FY 2018 Final Audited	FY 2019 Budget	FY 2019 Unaudited	FY 2020 Budget
West Golf Maintenance				
20-30-91				
Full Time Salaries				
515050 Supervisors	54,081	53,748	55,377	55,360
Part Time Salaries				
525300 Maintenance labor	86,324	100,000	72,464	85,000
Contractual Services				
547110 Other services	744	1,000		500
Commodities				
556210 Horticultural supplies	1,082	1,500	-	500
556530 Vehicle fuels	10,552	12,500	8,363	10,500
556850 Fertilizer & ground chemicals	4,702	2,500	4,208	2,500
556860 Repairs & maint materials	-	500	369	500
556900 Other commodities	709	750	1,298	750
Total Commodities	17,045	17,750	14,238	14,750
Utilities				
567290 Telephone	1,529	2,000	916	1,500
567460 Northern Illinois gas	26	1,000	384	500
567480 Refuse/scavenger	3,717	5,000	2,551	2,500
Total Utilities	5,272	8,000	3,851	4,500
Total West Golf Maintenance Expenses	162,722	180,498	145,930	160,110
Total West Golf Course Expenses	313,262	336,618	328,524	328,360
Total Expenses	\$ 1,035,962	\$ 1,110,457	\$ 1,033,972	\$ 1,050,415

AUDIT FUND REVENUE & EXPENSES

	FY 2018 Final Audited		FY 2019 Budget		FY 2019 Unaudited		FY 2020 Budget	
REVENUE 23-00-00								
Property Taxes 414010 Property taxes	\$	11,673	\$	13,000	\$	11,816	\$	13,200
Total Revenue		11,673		13,000		11,816		13,200
Other 495000 Transfers in		15,000		15,000		15,000		15,000
Total Revenue & Transfers in	\$	26,673	\$	28,000	\$	26,816	\$	28,200
EXPENSES								
Contractual Services 547010 Auditing services	\$	27,500	\$	27,500	\$	27,900	\$	27,900
Total Expenses	\$	27,500	\$	27,500	\$	27,900	\$	27,900

LIABILITY INSURANCE FUND REVENUE & EXPENSES

	FY 2018 Final Audited		FY 2019 Budget		FY 2019 Unaudited		Y 2020 Budget
REVENUE							
24-00-00							
Property Taxes							
414010 Property taxes	\$	167,157	\$	185,000	\$	169,097	\$ 189,000
Total Revenue	\$	167,157	\$	185,000	\$	169,097	\$ 189,000
EXPENSES							
Insurance							
578090 Insurance premiums	\$	105,583	\$	100,000	\$	107,655	\$ 100,000
578140 Surety bonds		200		-		-	-
578180 Workmen's compensation ins		28,820		50,000		28,962	45,000
578190 Unemployment insurance		39,334		45,000		36,582	 40,000
Total Insurance		173,937		195,000		173,199	185,000
Total Expenses	\$	173,937	\$	195,000	\$	173,199	\$ 185,000

PARK POLICE FUND REVENUE & EXPENSES

	FY 2018 Final Audited	FY 2019 Budget	FY 2019 Unaudited	FY 2020 Budget	
REVENUE 25-00-00					
Property Taxes 414010 Property taxes	\$ 58,100	\$ 65,000	\$ 58,532	\$ 65,000	
Total Revenue	\$ 58,100	\$ 65,000	\$ 58,532	\$ 65,000	
EXPENSES					
Part Time Salaries 525350 PT security	\$ 58,199	\$ 62,500	\$ 78,308	\$ 65,000	
Total Expenses	\$ 58,199	\$ 62,500	\$ 78,308	\$ 65,000	

IMRF/FICA FUND REVENUE & EXPENSES

	FY 2018 Final Audited			FY 2019 Budget		FY 2019 Unaudited		Y 2020 Budget
REVENUE								
26-00-00								
Property Taxes								
414010 Property taxes IMRF	\$	53,162	\$	56,025	\$	54,550	\$	60,900
414015 Property taxes Social Security		105,776		111,475		108,549		121,100
Total Property Taxes		158,938		167,500		163,099		182,000
Replacement Taxes								
424020 Replacement taxes		14,630		15,000		15,100		15,000
+24020 Replacement taxes		14,030		13,000		13,100	-	15,000
Total Revenue	\$	173,568	\$	182,500	\$	178,199	\$	197,000
				,				
EXPENSES								
Fringe Benefits								
538500 Retirement IMRF	\$	53,709	\$	65,000	\$	42,793	\$	65,000
538510 Retirement FICA		69,495		80,000		67,087		80,000
Total Fringe Benefits		123,204	_	145,000		109,880		145,000
Total Expenses	\$	123,204	\$	145,000	\$	109,880	\$	145,000

DEBT SERVICE FUND REVENUE & EXPENSES

	FY 2018 Final Audited	FY 2019 Budget	FY 2019 Unaudited	FY 2020 Budget
REVENUE 30-00-00				
Property Taxes				
414010 Property taxes	\$ 1,347,873	\$ 1,450,000	\$ 1,310,611	\$ 1,450,000
Interest				
434750 Interest	1,529		2,045	
OTHER SOURCES				
414810 Bond proceeds	184,350	1,700,000	1,692,350	670,000
Total Revenue and Other Sources	\$ 1,533,752	\$ 3,150,000	\$ 3,005,006	\$ 2,120,000
EXPENSES				
Contractual Services				
547380 Fiscal agent fees	\$ -	\$ 1,500	\$ 2,000	\$ 2,000
Debt Service				
588420 Bond principal	1,475,000	3,009,000	3,009,000	2,004,000
588430 Bond interest	93,871	96,200	96,188	81,068
Total Debt Service	1,568,871	3,105,200	3,105,188	2,085,068
Cost of Issue				
640010 Cost of issue	30,983	31,000	6,950	30,000
Total Cost of Issue	30,983	31,000	6,950	30,000
Total Expenses	\$ 1,599,854	\$ 3,137,700	\$ 3,114,138	\$ 2,117,068

	FY 2018 Final Audited			FY 2019 Budget		FY 2019 Unaudited		EV 2020	
								FY 2020 Budget	
REVENUE 99-00-00									
GRANT INCOME									
414910 Misc grants	\$	6,341	\$	-	\$	3,494	\$	-	
414930 Grant proceeds				2,000,000				2,000,000	
OTHER SOURCES									
414920 Capital donations		60,000		-		-		-	
414810 Bond proceeds		924,650		950,000		571,650		505,000	
UTILIZATION OF RESERVES	-		_		_			1,100,000	
Total Revenue, Other Sources, And Utilization of									
Reserves	\$	990,991	\$	2,950,000	\$	575,144	\$	3,605,000	
EXPENSES									
Parks- General									
615420 Park beautification program	\$	48,473	\$	300,000	\$	189,015	\$	200,000	
615430 Commissioners park		9,192		5,000		1,673		2,500	
615440 Smith park		570		5,000		3,385		2,500	
615450 Wacker park		3,095		5,000		961		2,500	
615455 Jirtle park		1,870		5,000		2,000		2,500	
615460 Euclid park		-		5,000		21,798		2,500	
615470 Sesto park		-		5,000		981		2,500	
615480 Swanson park		-		5,000		4,860		2,500	
615490 King park		-		5,000		-		2,500	
615500 Hodges park		3,700		5,000		945		2,500	
615515 Meidell park		3,160		5,000		4,279		2,500	
615520 Landeen		1,890		5,000		2,850		2,500	
615530 Small fry park/bob lueder		-		-		1,553		-	
615535 Hap Bruno		2,886		2,000		11,489		2,000	
Total Parks- General		74,836		357,000		245,789		229,500	

CAPITAL PROJECTS FUND REVENUE & EXPENSES

	FY 2018 Final Audited	FY 2019 Budget	FY 2019 Unaudited	FY 2020 Budget
EXPENSES				
Parks- Administration				
621000 Computerization project	20,293	35,000	36,293	35,000
621005 Consulting services	61,493	55,000	76,980	80,000
621030 Athletic equipment	991	10,000	1,764	5,000
621035 Park district vehicles	92,363	20,000	9,932	15,000
621040 Building improvement	54,660	250,000	44,274	100,000
621050 Office equipment	5,956	10,000	9,693	10,000
621055 Equipment for rec center	4,569	5,000	1,949	2,500
621060 Landscaping- rec center	105	1,000	6,717	5,000
621070 Mobiles at maint dept	6,320	7,500	2,522	5,000
621080 Machinery & equipment	17,232	20,000	10,705	15,000
Total Parks- Administration	263,982	413,500	200,829	272,500
Parks- Outlay				
651100 Course land improvements	3,648	5,000	8,056	5,000
651150 Pump house	2,932	2,500	12,306	2,500
651200 Building improvements	44,988	25,000	36,101	25,000
651250 Landscaping- golfhouse	-	-	4,525	-
651300 Machinery & equipment	24,835	25,000	21,854	25,000
651350 Golf Course office equipment	-	-	2,526	-
651710 Golf carts	42,637	50,000	42,180	45,000
651750 Grant expenditures	208,002	2,200,000	83,067	3,000,000
Total Parks- Outlay	327,042	2,307,500	210,615	3,102,500
Total Expenses	\$ 665,860	\$ 3,078,000	\$ 657,233	\$ 3,604,500

CHICAGO HEIGHTS PARK DISTRICT FISCAL YEAR 2020 BUDGET

Resolutions

2019 – 2020 Budget Legal Notice



NOTICE

2019 - 2020 BUDGET

AVAILABLE FOR PUBLIC INSPECTION

NOTICE IS HEREBY GIVEN by the Board of Commissioners of the Chicago Height's

Park District in the County of Cook, State of Illinois, that a Budget for said Park District for the

fiscal year beginning May 1st, 2019 will be on file and conveniently available for public inspection

beginning Friday, June 7th, 2019, through Monday, July 8th, 2019 Monday through Friday from

9:00 a.m. to 5:00 p.m. at the Recreation Center located at 1400 Chicago Road, Chicago

Heights, IL 60411.

NOTICE IS FURTHER HEREBY GIVEN that a public hearing on said budget will be held

at 6:45 p.m. on Monday the 8th day of July, 2019 in the Chicago Heights Park District Board

Room, 1400 Chicago Road, Chicago Heights, Illinois.

Dated this 16th day of June 2019.

Chicago Heights Park District, in the County of Cook, State of Illinois.

Rodolfo Zuniga, Secretary Board of Commissioners

Chicago Heights Park District

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