

**Chicago Heights Park District
Park District Board of Commissioners
Regular Board Meeting
July 13, 2020
7 p.m.**

Meeting called to Order: The Meeting of the Chicago Heights Park District Board of Commissioners was called to order at 7:00 p.m.

Pledge of Allegiance: Upon roll call, the following board members were recorded present: Commissioner Kyles, Commissioner Nichols-Brown, Commissioner Mancina, Commissioner Straczek, Commissioner Zuniga, and President Benavides. Commissioner Leon was recorded absent. A quorum was established.

Motion: On a motion to appoint Commissioner Nichols-Brown as Treasure by President Benavides, seconded Commissioner Mancina. The following ayes were recorded: Commissioner Kyles, Commissioner Nichols-Brown, Commissioner Mancina, Commissioner Straczek, Commissioner Zuniga, and President Benavides.

Approval of Minutes: Motion to approve the Regular Board Meeting on June 8th, 2020 by Commissioner Zuniga, seconded by Commissioner Nichols-Brown. The following ayes were recorded: Commissioner Kyles, Commissioner Nichols-Brown, Commissioner Zuniga, and President Benavides. Commissioner Mancina and Commissioner Straczek abstained.

Motion: On a motion to receive the Treasurer Report by Commissioner Mancina, seconded by Commissioner Zuniga. The following ayes were recorded: Commissioner Kyles, Commissioner Nichols-Brown, Commissioner Mancina, Commissioner Straczek, Commissioner Zuniga, and President Benavides.

President Report: President Benavides

Superintendent Report: Superintendent Perez informed the board that the Chicago Heights Park District received a grant for \$80,000 for playground and other capital projects. He also informed the board that he is trying to obtain another capital project grant for \$100,000. I also, informed that board that the Chicago Heights Park District is operating in Phase 4 of the Covid-19 guidelines. Rentals has started again with guidelines and restrictions. Discussion followed.

Attorney Report: None given.

Public Participation: None.

Commissioners Report

Commissioner Kyles: None given.

Commissioner Nichols-Brown: None given

Commissioner Mancina: Commissioner Mancina inquired about the following:

- Missing department head confirmation of positions in the proposed budget: Rachel Trevino, Lori Wilcox, and Roberto Aldofo.
- Process for vendors guidelines to be presented to the board of commissioners.
- Contract status for Golf Now.
- Refrigerator purchases for park houses.
- Security details cost.
- East golf course repairs
- Cleaning services contract with Clay Custodial Company.
- Holiday party cost petty cash being on fiscal year report.
- Shooting machine rental from Ramon Woods.
- Invoice not matching names of company (American Air Condition and Heating)
- Payment for AC at the Rec Center or East Golf Course.
- Confirmations for petty cash deposits from golf courses.

Discussion followed.

Commissioner Strazcek: Commissioner Strazcek inquired about the following items:

- Vendor: Tech My Biz and Sin Tech
- American Air Condition and Heating part of Union and prevailing wages.

Discussion followed.

Commissioner Zuniga: None given.

Submission of Bills: On a motion to pay the bills for the month of June 2020 by Commissioner Nichols-Brown, seconded by Commissioner Kyles. The following ayes were recorded: Commissioner Kyles, Commissioner Nichols-Brown, Commissioner Zuniga, and President Benavides. The following nays were recorded: Commissioner Mancina and Commissioner Strazcek. Discussion followed.

Motion: On a motion to authorize the execution of the FTA Fiscal Year 2020 Certifications and Assurances. The following ayes were recorded: Commissioner Kyles, Commissioner Nichols-Brown, Commissioner Mancina, Commissioner Strazcek, Commissioner Zuniga, and President Benavides.

Ordinance 2020-01: On an ordinance adopting the combined annual budget and appropriation of funds for the Chicago Heights Park District, Cooked County, Illinois for the fiscal year beginning on the first day of May, 2020 and ending on the thirtieth day of April, 2021. The following ayes

were recorded: Commissioner Kyles, Commissioner Nichols-Brown, Commissioner Mancina, Commissioner Straczek, Commissioner Zuniga, and President Benavides.

Adjournment: On a motion to adjourn the Regular Scheduled Board Meeting Commissioner Nichols-Brown, seconded by Commissioner Kyles at 7:40 p.m. The following ayes were recorded: Commissioner Kyles, Commissioner Nichols-Brown, Commissioner Mancina, Commissioner Straczek, Commissioner Zuniga, and President Benavides.

Secretary

Date